

Hartley Township Supervisors
Regular Meeting - Monday, January 7, 2019

Minutes

Call to Order: Steve Buttorff called the meeting to order at 7:30 P.M. directly after the Re-Organizational Meeting.

In attendance: Steve Buttorff, Brad Wagner, Earl Bingaman, Martha Witmer and Susan Epley.

Residents in attendance: Britt Bassett, Joseph Schnure and Linda Buttorff.

Review of Minutes: After a review of the regular minutes of December 19, 2018 meeting, Brad Wagner made a motion to approve, Steve Buttorff 2nd the motion. All in favor, motion passed.

Review of Bills: Steve Buttorff read the bills and amounts to be paid. Brad Wagner made a motion to pay the bills, Earl Bingaman 2nd. All in favor, motion passed.

Review of Agenda - Brad Wagner made a motion to approve the agenda, Earl Bingaman 2nd the motion. All in favor, passed.

Additions: (1) Tiling application (2) Recycling Sheds (3) Executive Session

Public Comment: No public comment

Communication: No communication

Bassett Engineering: Britt Bassett from Bassett Engineering talked about the ACT 537 Plan with a Quick Facts Sheet. Susan Epley asked Mr. Bassett to email her this fact sheet for our records. The next step in the planning will be a Public Meeting in February and will be held at the Recreation Center. Brad Wagner made a motion to have the meeting at the Rec Center, Earl Bingaman 2nd the motion. All in favor, passed.

Reports:

West End Fire Co. - Joseph Schnure gave the report. 1 MVA. There will be a meeting at the Fire Station with PPL Electric Utilities in reference to downed wires on February 11, 2019 at 6:30 p.m. Joseph Schnure and Brad Wagner will go

through what's left at the Community Center (tables, chairs, etc.) to see if the Fire Station wants to utilize anything.

West End Ambulance - Brad Wagner gave the report. (30) calls, (4) scratches, (8) day, (4) 2nds, (2) MVA, (2) fires (dve area) (2) QR's. During 2018 there were 259 calls with 227 responding. A rating of 88%

Recreation Center - Linda Buttorff gave the report. Bingo netted \$450.00. The Recreation Committee is in the planning stages of adding an exercise room onto the existing building.

Zoning report - Marty Witmer gave the report. There were no permits issued for December 2018. Martha Witmer is also looking into the list of permit fees before the February meeting.

Road Master report - Brad Wagner gave the report. Brad Wagner and the road crew serviced the back hoe, tractor and mower. The oil was also changed in the truck. The road crew cold patched Long Lane and Pardee Road. Some of the township signs were down, so they were re-erected. Earl Bingaman called Brian Haight (our PENN DOT rep) about the guard rail near Mr. Zerbe's house.

OLD BUSINESS:

Michelle Cronin - Mr. Dluge will continue to work on this existing problem

NEW BUSINESS: (1) Road application for tiling fee will be \$25.00. Steve Buttorff made a motion to approve, Earl Bingaman 2nd. All in favor, passed. Road Master or Engineer will inspect all road tilings. Brad Wagner made a motion to approve, Earl Bingaman 2nd. All in favor, passed.

(2) Recycling Sheds - The Rec Center would like the brown recycling shed. Tim Leitzel would like to purchase the garbage shed. At the next township meeting the supervisors will make a motion to accept offers on this shed.

(3) Executive session - Employee matter solved

Brad Wagner made a motion to adjourn the meeting at 8:40 p.m. Earl Bingaman 2nd the motion. All in favor, motion passed. Adjourned!

Susan Epley, Secretary/Treasurer



Hartley Township Minutes

Regular Meeting - Wednesday, April 10, 2019

Call to Order: Earl Bingaman called the meeting to order at 7:00 P.M.

In attendance: Brad Wagner, Earl Bingaman, Martha Witmer, Mr. Dluge and Susan Epley.

Residents in attendance: Rudy Lyons, Joseph Schnure, Betty Stamm, Mary Kahl, John Hoover, Kris Diehl, Gary Diehl, Nina Camp, Jackey & Jeff Allen.

Review of Minutes: After a review of the regular minutes of March 13, 2019, Brad Wagner made a motion to approve, Earl Bingaman 2nd the motion. All in favor, motion passed.

Review of Bills: Earl Bingaman read the bills and amounts to be paid. Brad Wagner made a motion to pay the bills, Earl Bingaman 2nd. All in favor, motion passed.

Review of Agenda - Brad Wagner made a motion to approve the agenda, Earl Bingaman 2nd the motion. All in favor, passed.

Additions: Walking Trail

Public Comment: Nina Camp asked Kris Diehl (Rec Center) if the Ambulance could reserve the Rec Center for a Chinese Auction on May 24 & 25th. Kris Diehl will check the schedule and get back to Nina Camp.

Communication: Earl reported: Northumberland County Conservation District has implemented a program to test for Mosquito Larval in a five-county area beginning April 1, 2019 and an adult sampling will begin May 1, 2019 and will continue until September 27, 2019. Please be aware of a woodland pools or piles of waste tires. If anyone is doing any illegal dumping the NCCD will loan the township 3 cameras to be placed in hidden areas to deal with this issue.

Reports:

West End Fire Co. - Joseph Schnure gave the report. There were 2 structure fires and 1 medical that the Fire Co. responded to. Training continues.

West End Ambulance - Brad Wagner gave the report. There were 23 calls with a 98% call rate. The Ambulance is also collecting items for the Chinese Auction.

Recreation Center - Kris Diehl presented the report. April's Bingo brought in a

\$432.00 profit. Mother's Day Bingo will be a Basket Bingo on May 11, 2019. Rentals have increased at the Rec Center. The Rec Center will be using the Fair Building at the West End Fair this year for the selling of Fish Sandwiches. Volunteers are always needed.

Zoning report - Marty Witmer gave the report. March 2019 - 3 permits for \$295.00. Marty asked the Supervisors to please let her do the hearing-zoning advertising in the Daily Item only. Earl Bingaman made a motion to advertise in the Daily Item, Brad Wagner 2nd. Motion passed. Marty Witmer also sent Boomerangs Bar & Grill a letter asking the owners to please clean up the lot to make room for more parking. Marty will check on this periodically.

Road Master report - Roads have been swept, fuel tank has been fixed, broom has been fixed and there were new lights added to the ceiling in the township garage. The red truck will be sent to Orchard Welding for repairs. Trucks that are not being used need to be sold, but first we need pictures to post on Municibid. This will be tabled until the May meeting.

Walking Trail: Nina Camp discussed putting a Walking Trail around the Ballfields. Nina explained how important it is for people in our area to exercise and how unsafe it is to walk on the roads in the Township these days. Earl Bingaman believes it's a great idea. Brad questioned possible grants and Mr. Dluge suggested an Eagle Scout project. This will be tabled until the May meeting.

OLD BUSINESS:

Michelle Cronin - Michelle is paying her fines and will possibly transfer the property over to her son.

Atlantic Broadband: Mr. Dluge approved of the 15 year contract for our cable TV franchise through Atlantic Broadband. Earl Bingaman made a motion to sign the contract, Brad Wagner 2nd. All in favor, motion passed.

Savvy Citizen: Kris Diehl asked about a webpage instead of the Savvy Citizen. Kris said she would also look at what the Savvy citizen has to offer. Susan Epley said she would look into the price of a web page and compare it with the Savvy Citizen. No one else was interested except Earl Bingaman. This will be tabled until the May meeting.

NEW BUSINESS:

Fuel & Stone Bids: Bids for #8 Coarse Agg., #57 stone, Subbase No. 2A, As2 Anti-Skid Cold Paving & Patching Material, Superpave Asphalt, Bituminous Seal Coat, Diesel Fuel, Gasoline and Heating Oil were opened at 7:30 p.m.

BIDS AWARDED

Jay Fulkroad & Sons, Inc. - 500 tons of #8 Coarse Agg. (Washed type A, <1.0% passing the #200 sieve) All stone to be PennDOT certified - delivered \$28.70

National Limestone Quarry - Up to 500 tons of #57 stone - delivered \$17.20
Up to 1500 As2 Anti-Skid - delivered \$17.70

New Enterprise Stone & Lime Co. - Up to 400 tons of Cold Paving & Patching Material - delivered \$136.50 - Up to 430 tons of Superpave Asphalt 19MM Binder, PG 64-22, <0.3 million ESALS, SRL-L - delivered \$56.50 (as needed)

Iddings Quarry, Inc. - Up to 500 tons of Subbase No. 2A - delivered \$11.60

Midland Asphalt Materials, Inc. - 55,738 SY of Bituminous Seal Coat (Twp. to supply stone) - delivered \$66,328.22

Brad Wagner made a motion to accept all awarded stone bids, Earl Bingaman 2nd. All in favor, motion passed.

Earl Bingaman made a motion to accept Midland Asphalt's bid for Bituminous Seal coat, Brad Wagner 2nd. All in favor, motion passed.

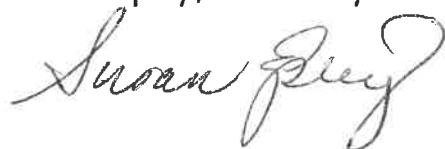
Mowing & Trimming Bids: AWARDED: Jeff Allen (On the Fly Lawn Care) was awarded the 2 Cemeteries (Keister at \$60.00 for 10 cuts & Laurelton Union Church at \$75.00 for 10 cuts) total \$1,350.00. Jeff was also awarded the Rec Center & outside the Ballfields up to 16 cuts at \$300.00 each. Total \$4,800.00.

Amendment: Not inside of the Ballfields.

The township employees will mow & trim here at the Township Building and the Community Center. Earl Bingaman made a motion to accept the mowing & trimming bids, Brad Wagner 2nd. All in favor, motion passed.

Earl Bingaman made a motion to adjourn the meeting at 8:45 p.m. Brad Wagner 2nd the motion. All in favor, motion passed. Adjourned!

Susan Epley, Secretary/Treasurer



Hartley Township Minutes

Regular Meeting - Wednesday, May 8, 2019

Call to Order: Steve Buttorff called the meeting to order at 7:00 P.M.

Pledge Allegiance & Prayer

Britt Bassett: Act 537 Plan - Lewis Twp & Hartleton received a grant totaling \$251,000 to repair Shirk Road and Mr. Bassett would like to know if Hartley Twp would repair the remainder (300') for a cost of approximately \$27,000. The Township Supervisors will take this into advisement. Mr. Bassett put forth an approval of Act 537. Earl Bingaman made a motion to adopt the plan, Brad Wagner 2nd. All in favor, motion passed.

In attendance: Chairman: Steve Buttorff, Assistant Chairman: Brad Wagner, Supervisor: Earl Bingaman, Solicitor: Mr. Robert Dluge, & Secretary/Treasurer: Susan Epley

Residents in attendance: Rudy Lyons, Joseph Schnure, Mary Kahl, John Hoover, Kris Diehl, Gary Diehl, Wilmer Zimmerman, Mervin Zimmerman, Britt Bassett and Rich Wright.

Review of Minutes: After a review of the regular minutes of April 10, 2019, Brad Wagner made a motion to approve, Earl Bingaman 2nd the motion; Steve Buttorff abstained (due to his absence in April). All in favor, motion passed.

Review of Bills: Steve Buttorff read the bills and amounts to be paid. Brad Wagner made a motion to pay the bills, Earl Bingaman 2nd. All in favor, motion passed.

Review of Agenda - Earl Bingaman made a motion to approve the agenda, Brad Wagner 2nd the motion. All in favor, passed.

Additions: None

Public Comment: Mervin Zimmerman had two letters from Marty Witmer to discuss in reference to his business "Zimmerman Tractor Repair". Mr. Zimmerman cannot run a business on a property that is zoned ~~Agriculture~~ ^{AS IT IS BUSINESS}. Marty Witmer was not present due to illness. Steve Buttorff recommended settling this with our zoning/permit officer (Marty Witmer).

^
correction

Communication: Primary's are on May 21, 2019 here at the Township Building.

Reports:

West End Fire Co. - Rich Wright gave the report. There were 2 mutual aids: A camper fire on Red Ridge road (Lewis Twp.) and a rescue assignment on Troxelville Road (Center Twp). There was also an ATV accident on Thomas Dam Road and a tactful alarm on Old Turnpike Road - tree on wires. Rich Wright also wanted to discuss Mill Road & Laurel Road emergency water operation. Now that the guard rail has been taken down so the fire trucks can get water from the stream, the fishermen are parking there. We need to obtain a sign from PennDOT "Emergency Access Only No Parking". Need to speak to Mr. Joe Brown first! Rich also reported that the Fire Company is repairing the brush truck that DCNR gave them to use for Search & Rescue. Steve Buttorff noted that the audit was okay with no problems.

West End Ambulance - There was no report. The Ambulance won't be able to use the Rec Center on May 24th & 25th due to a scheduling conflict. The ambulance needs to schedule sooner!

Recreation Center - Kris Diehl presented the report. April's Bingo brought in a \$700.00 profit. Mother's Day Bingo will be a Basket Bingo on May 11, 2019. This is the last Bingo for the springtime. Bingo will return in the fall. Kris Diehl ordered free trees from PPL. When they arrive, Kris & the Rec Center Board will need some advice on how and where to plant them by the Ball Fields & Rec Center. There will be maples, oak, evergreens and ornamental trees.

Zoning report - Martha Witmer was not present. Steve Buttorff gave the report. April 2019 - 6 permits for \$336.00.

Road Master report - Brad Wagner gave the report. Cold Patch was delivered on Tuesday, May 7th. Roads that were cold patched were: Paddy Mt. Rd., Aikey Rd., & Polly Pine Rd. The road crew has been cleaning tiles, getting rid of old tires and had the road mower doors repaired. The Township purchased a bucket (\$100) for the loader from Chad Klauger to clean out ditches. Our township crew will help Lewis Twp cleanout ditches with our bucket loader and Lewis Twp will help our township crew using our grader. Paul Klauger spoke to Mr. Hoover about road tiles.

OLD BUSINESS:

Michelle Cronin: No news!

Walking Trail: Nina Camp was not present. Steve Buttorff will speak with her concerning the walking trail by the ball fields.

Sale of trucks & snowplows: The Supervisors will be selling the 1997 CDL Truck with a snowplow and spreader on Municibid (no reserve). Earl Bingaman made a motion to sell a snowplow on Municibid then rescinded the motion. The Supervisors decided to trade a snowplow in on a \$6800 PennDOT sweeper. Steve Buttorff made a motion to trade in the snowplow for the sweeper, Earl Bingaman 2nd. All in favor, passed.

Roof and siding on Twp building: Brad Wagner called 4 different contractors and only one responded. Brad Wagner received a quote from Sherm Lloyd Construction to repair the Township roof. The quote was: \$3500. Last year's quote from Jesse James Construction was: \$5000. The supervisors asked Susan Epley, (secretary) to get references and ask Jesse James Construction if the price of \$5000 still stands.

Community Center (clean-up & sell): As of May, the Community Center temperature is set at 68* and the dehumidifiers are running. As soon as the Community Center is cleaned the Township Supervisors will put it out for "No minimum bid". The Township can accept or reject any bid that is not suitable. Brad Wagner made a motion to put the Community Center up for bid, Earl Bingaman 2nd. All in favor, passed.

Web Page: Susan Epley (secretary) obtained 4 quotes for setting up a Township Web Page. Projects by Peggy quoted \$1412.00 with 2 annual fees totaling \$92.00. MePush quoted \$1000-\$6000, plus \$69 per month. CIVICPLUS quoted \$6000 with one day training for \$1000 and an annual maintenance & hosting service at the cost of \$2000. Seda Cog quoted under \$1000 plus whatever the domain & web hosting costs are. Steve Buttorff made a motion to go with Seda Cog, Earl Bingaman 2nd. All in favor, passed.

NEW BUSINESS: Lawnmower for Ball Field: Steve Buttorff found a used Grasshopper for \$700.00 and asked the supervisors to make a motion to donate this money to the West End Ball Association. Steve Buttorff made a motion for this donation, Earl Bingaman 2nd. All in favor, passed.

Wood Chips at Playground: A lot more wood chips are needed and Joe Snyder offered to spread them.

PennDOT Bidding: Steve Buttorff suggested the Township purchase a single axel government approved truck utilizing up to \$50000 of our budget. This must be approved by 2 supervisors before purchase. Another possibility is to purchase 2-10 ton CDL trucks. Brad Wagner made a motion to look into trucks for sale, Earl Bingaman 2nd. All in favor, passed.

Executive meeting: (1) Sewage problem in Weikert. Let Russ Goodling handle it.

(2) It was stated by Steve Buttorff that any workers who have been on the township payroll for over one year will receive a one week vacation. Employees included are: Paul Klauger, Scott Kline & Susan Epley. Holidays that will be paid are Memorial Day, July 4th, Labor Day, Thanksgiving, and Christmas Day & New Year's Day. Brad Wagner made a motion for vacation & holiday time off, Earl Bingaman 2nd. All in favor, motion passed.

Steve Buttorff made a motion to adjourn the meeting at 8:50 p.m. Brad Wagner 2nd the motion. All in favor, motion passed. Adjourned!

Susan Epley, Secretary/Treasurer

A handwritten signature in cursive script that reads "Susan Epley". The signature is written in black ink and is positioned below the typed name of the Secretary/Treasurer.

Hartley Township Minutes

Regular Meeting - Wednesday, June 12, 2019

Call to Order: Steve Buttorff called the meeting to order at 7:00 P.M.

Pledge Allegiance & Prayer

In attendance: Chairman: Steve Buttorff, Roadmaster: Brad Wagner, Vice Chairman: Earl Bingaman, Solicitor: Mr. Robert Dluge, Zoning Officer: Martha Witmer, & Secretary/Treasurer: Susan Epley

Residents in attendance: Nina Camp, Joseph Schnure, Mary Kahl, Betty Stamm, John Hoover, Kris Diehl, Gary Diehl, Linda Buttorff, & Jen Hoy

Review of Minutes: After a review of the regular minutes of May 8, 2019 with one correction Brad Wagner made a motion to approve, Earl Bingaman 2nd the motion. All in favor, motion passed.

Review of Bills: Steve Buttorff read the bills and amounts to be paid. Brad Wagner made a motion to pay the bills, Earl Bingaman 2nd the motion. All in favor, motion passed.

Review of Agenda - Earl Bingaman made a motion to approve the agenda, Brad Wagner 2nd the motion. All in favor, passed.

Additions: Community Center & Emergency Shelter

Public Comment:

Communication: unPaved Bicycle Event (October 13, 2019) - Special election for the vacancy of: Representative to the General Assembly, 85th District (August 20, 2019).

Reports:

West End Fire Co. - Joseph Schnure gave the report: 1 medical assist and a response to wires down. Training continues at the Fire Department.

West End Ambulance - Nina Camp responded: There was an 82% response in May. An ambulance is parked at the township building due to the construction on State Route 235 to be used by the volunteers for emergency calls.

Recreation Center - Kris Diehl presented the report: Mother's Day Bingo was a success. Total for the Bingo was: \$2400. Expenses haven't been deducted as of

yet. The free trees that Kris Diehl ordered from PPL will be delivered in the spring of 2020 instead of 2019. Volunteers are needed for the West End Fair and Christkindyl Market. The volunteers for the Rec Center are moving into the fair building this year.

Zoning report - Martha Witmer gave the report: 3 permits were issued in May 2019. Drew Hollenbach - \$65.00 for a roof, Brian Mabus - (Barn) waived due to a fire, & Ken Strowbridge - (new home) waived due to a fire.

Road Master report - Brad Wagner gave the report. Steve Buttorff made mention that the \$700 donation that the Ball Association requested at the May meeting was no longer needed. The West End Ball Association purchased a mower to mow the inside of the ball field. The township will mow the inside of the ball field beginning the end of July to the end of the mowing season. The road crew has been tarring & chipping roads and also cleaning ditches. A driver for Hurst Liquid Hauling ran over a road sign on Paddy Mt. Road, which our road crew witnessed. The police were called to the scene. There is a 10 ton limit on Paddy Mt. Road and Hurst Liquid Hauling was over that weight. A bill for \$193.81 will be sent to them to replace the sign. The township road mower & road broom are broken and they need to be replaced. A new commercial grade road mower from Co Stars is priced at \$16500. Steve Buttorff mad a motion to spend up to \$18000 for a new mower. Earl Bingaman 2nd. All in favor, motion passed. We will need three phone bids, but for now we can rent one to keep the sides of the roads mowed. Steve Buttorff also made a motion to spend up to \$6000 for a new road broom. Earl Bingaman 2nd the motion. All in favor, motion passed.

OLD BUSINESS:

Michelle Cronin: Steve Buttorff made a motion to authorize Mr. Dluge to petition the court and put a lien on the property. Brad Wagner 2nd the motion. All in favor, motion passed.

Walking Trail: Nina Camp gave the report: Nina Camp measured the site of the walking trail. It would be .036 miles with a 4' - 5' width. A low-income block Keystone Grant (Seda Cog) was discussed with a 50% match by the Township. This has to be applied for during October & November 2019. There will be specific costs for this grant that have to be met. Steve Buttorff made a motion to appoint Nina Camp to get a walking trail committee together to work on this project. Brad

Wagner 2nd the motion. All in favor, motion passed.

Community Center (clean-up & sell): The cleaning of the Community Center will take place June 27th. Mr. Dluge has someone in mind to take the dishes and silverware. Some of the antique items will come here to the Township Building. Bradley Wagner will look into getting a dumpster to discard anything that is not wanted.

NEW BUSINESS: Worker's Compensation Recommendations: A list of recommendations from the Sholley Agency was discussed by the Board of Supervisors, Brad Wagner, Steve Buttorff, & Earl Bingaman, the Solicitor, Mr. Dluge, and the secretary, Susan Epley. Steve Buttorff made a motion to appoint Bradley Wagner as the Safety Director, Earl Bingaman 2nd the motion. All in favor, motion passed.

Revise Employee Handbook: The supervisors and the secretary will get together late July to make revisions to the handbook.

Emergency Shelter: Earl Bingaman appointed the Rec Center as the Emergency Shelter. The generator (gas - manual) from the Community Center will have to be moved and hooked up at the Rec Center. Steve Buttorff will see if the EMS might pay for this to happen.

Vacation & Holiday pay: After a discussion it was decided to revert back to the minutes from April 3, 2006.

Sewer Planning Module: Three original copies were signed by Steve Buttorff, Earl Bingaman and Susan Epley and sealed. They will be mailed to Bassett engineering.

Mid-Penn Engineering (Reiff construction): Paperwork was signed by Steve Buttorff and will be picked up the next day at the Township Building.

Bradley Wagner made a motion to adjourn the meeting at 8:30 p.m. Earl Bingaman 2nd the motion. All in favor, motion passed. Adjourned!

Susan Epley, Secretary/Treasurer

Hartley Township Minutes

Regular Meeting - Wednesday, July 10, 2019

Call to Order: Steve Buttorff called the meeting to order at 7:00 P.M.

Pledge Allegiance & Prayer

In attendance: Chairman: Steve Buttorff, Roadmaster: Brad Wagner, Vice Chairman: Earl Bingaman, Solicitor: Mr. Robert Dlude, Zoning Officer: Martha Witmer, & Secretary/Treasurer: Susan Epley

Residents in attendance: Nina Camp, Joseph Schnure, Mary Kahl, Betty Stamm, John Hoover, Rudy Lyons, Tom Perrin, and Paul Klauger

Review of Minutes: After a review of the regular minutes of May 8, 2019 Brad Wagner made a motion to approve, Steve Buttorff 2nd the motion. All in favor, motion passed.

Review of Bills: Steve Buttorff read the bills and amounts to be paid. Brad Wagner made a motion to pay the bills, Steve Buttorff 2nd the motion. All in favor, motion passed.

Review of Agenda - Brad Wagner made a motion to approve the agenda, Steve Buttorff 2nd the motion. All in favor, passed.

Additions: Walking Trail (Nina Camp)

Public Comment: When will Pollack Road be worked on?

Communication: Mr. Dlude gave the supervisors a mail-in survey from PA DIG 811. It was completed at the meeting by Steve Buttorff. I will put in the mail Friday 7/12/19. Mr. Dlude also thanked the road crew for posting a 10 ton limit on Paddy Mt. Road. PennDOT will put more stone on Paddy Mt. Road. Mr. Dlude also handed over a letter to the supervisors from the COG having to do with 18865 Old Turnpike Road, Millmont (a blighted property). Steve Buttorff checked into the EMS funding to help us move the generator to the Rec Center which will now be the Emergency Shelter. Steve Buttorff will get estimates from Koonsman & Kauffman and JBK Services.

Reports:

West End Fire Co. - Joseph Schnure gave the report: 3 vehicle accidents, 1 tree down, 1 mutual aid & 1 confined appliance fire. Training continues at the Fire Department.

West End Ambulance - Tom Perrin responded: There was an 88% response in June. 17 dispatch, 3 ORS, 12 medical responses. Tom Perrin & Nina Camp also talked about the Mutual Aid Agreement with Evangelical Regional Mobile Medical Services, LLC. Were we aware of this agreement? Yes, we were....

Recreation Center - Steve Buttorff presented the report: Steve Buttorff fixed the swing and moved 80% of the mulch onto the playground. The Rec Center Committee is cleaning up to make room for the shed from recycle. The Baseball Tournament is over with great success. Rent is still holding at the Rec Center.

Zoning report - Martha Witmer gave the report: 2 permits were issued in June 2019. Mike Bingaman - \$40.00 for a Str. Shed, & John McKiniry - \$35.00 for a Str. Shed. Mr. Hoover asked about Marty Witmer about the Tractor Repair Shop. Marty explained that it is the process of obtaining a Land Development Plan

Road Master report - Brad Wagner gave the report: The road crew is getting Polly Pine Road ready for tar & chipping on 8/13/19 & 8/14/19. Pardee and Pollack Road are next up for repairs. Rudy Lyons & Paul Klauger looked at a road mower priced at \$25500. With the State Liquid Fuel Money we can only spend \$19999 on machinery for the Township. Until a mower for that price is available the road crew will rent one. Steve Buttorff has a cinder spreader for sale at the price of \$500. Brad Wagner made a motion to purchase the spreader, Earl Bingaman 2nd the motion. Steve Buttorff abstained from voting.

OLD BUSINESS:

Michelle Cronin: Mr. Dluge gave a report on the pending problem with the Michelle Cronin property (Declaration of Taking notice). Mr. Dluge wants to take another approach on this matter.

Walking Trail: Nina Camp gave the report: Nina has been in touch with Mitzi Gallagher-Long who handles Community Development for Seda-Cog. The C2P2 grant funding application period has closed for 2019. Mitzi will help Nina with the next round. Chip Schlegel has been contacted for a quote to excavate where the walking trail will be over by the Ball Field.

Community Center: The Community Center is cleaned out and clean. The township

supervisors and Mr. Dluge discussed the selling of the building. The township can approve to sell to the highest bidder or reject the bid. Mr. Dluge mentioned selling the building as is cash deal. Earl Bingaman made a motion to advertise the selling of the Community Center in various newspapers with sealed bids to be opened at the August 14th meeting, Brad Wagner 2nd. All in favor, motion passed.

NEW BUSINESS: Web Page

Susan Epley, Secretary/Treasurer

Hartley Township Minutes

Regular Meeting - Wednesday, August 14, 2019

Call to Order: Steve Buttorff called the meeting to order at 7:00 P.M.

Pledge Allegiance & Prayer

In attendance: Chairman: Steve Buttorff, Roadmaster: Brad Wagner, Vice Chairman: Earl Bingaman, Solicitor: Mr. Robert Dluge, Zoning Officer: Martha Witmer, & Secretary/Treasurer: Susan Epley

Residents in attendance: Paul Klauger, Rudy Lyons, Betty Stamm, Cindy Potoeski, John Hoover, Raymond Middlesworth, Ronald Stahl & Linda Buttorff

Review of Minutes: After a review of the regular minutes of July 10, 2019 Brad Wagner made a motion to approve, Earl Bingaman 2nd the motion. All in favor, motion passed.

Review of Bills: Steve Buttorff read the bills and amounts to be paid. Brad Wagner made a motion to pay the bills, Earl Bingaman 2nd the motion. All in favor, motion passed.

Review of Agenda - Brad Wagner made a motion to approve the agenda, Earl Bingaman 2nd the motion. All in favor, passed.

Additions: Recycle Center (Mr. Bill Moore) and Road Signs

Public Comment: No public comment

Communication: Nina Camp is getting an estimate from Chip Schlegel for the walking trail. Tuesday, August 20, 2019 is Election Day here at the Township Building. Paul Klauger will open and Brad Wagner will close. The Road Crew received a Thank You note from Midland Asphalt for our business.

Reports:

West End Fire Co. No report

West End Ambulance: No report

Recreation Center - Steve Buttorff presented the report: Rentals are doing extremely well. Fish Stand did very well at the Fair in its new building.

Zoning report - Martha Witmer gave the report: 2 permits were issued in July 2019. Debbie Grasavage paid \$125.00 for a Pole Barn; John Keefer paid \$135.00

for an Addition & Garage. Martha Witmer, Zoning Officer is waiting for the Planning Commission's approval for Mr. Zimmerman's Development Plan.

Road Master report - Brad Wagner gave the report: Tar & Chipping was completed on August 12, 2019 on Polly Pine Road & Long Lane. Pardee and Pollack Roads are next up for repairs. Backhoe & mower are broke at the moment. Repairs are being done on these two pieces of machinery.

OLD BUSINESS:

Michelle Cronin: Earl Bingaman made a motion to have Mr. Dlude (Solicitor) serve Michelle Cronin with a Conservatorship 30 day notice. Steve Buttorff 2nd the motion. Bradley Wagner opposed.

Community Center Bid Opening: One bid was opened at 7:30 P.M. Ronald Stahl bid \$50,255. The bid is under advisement. Steve Buttorff will get in touch with Mr. Stahl next week.

DotGrant: The Supervisors adopted Municipal Resolution #R 8-19 agreeing to use the dotGrants on-line reporting system to file the required Liquid Fuels forms annually. The Resolution was signed and sealed August 14, 2019 & mailed August 16, 2019. Brad Wagner made a motion to sign the Resolution, Earl Bingaman 2nd. All in favor, motion passed.

Winter Traffic Agreement: Earl Bingaman made a motion to accept the new Winter Traffic Services Agreement. Brad Wagner 2nd. All in favor, motion passed. The FY2019-20 amount is \$20715.79 and will be dispensed upon approval of this agreement and released prior to November 15, 2019. This agreement was signed and sealed at the August 14, 2019 meeting and mailed August 16, 2019.

Rec Center Fire Extinguishers: Susan Epley will call Linda Buttorff when the two Township extinguishers are to be returned and make an appointment so Susquehanna Fire Equipment Co. can check the extinguishers at the Rec Center to update them.

Food Wagon: Linda Buttorff will check with the Rec Board to see if the Food Wagon is for sale.

Generator: Susan Epley was advised to call JBK Services, Koonsman & Kauffman & Mid State Mechanical for estimates to move the generator from the Community

Center to the Rec Center and hook it up. The Rec Center is now the Emergency Response Center.

Recycle Bin #20: There is no #20

Trash Bin at Rec Center: Susan Epley was advised to call Hometown Disposal an order a bigger bin (3 yards).

Road signs: Mr. Keller went to Harrisburg to speak to the Governor's office about the removal of important road signs, because of the Beautification of Pennsylvania. The signs have to be moved at of the right of way. The recycling sign will be moved and attached to the road sign at Glover Road.

Recycle Center, Bill Moore and plastics: Mr. Moore was called by Susan Epley and asked to please remove the large plastic jugs at the recycling center. They are not recyclable because of the size and questionable contents. Mr. Moore refused to remove them and was told to call Lycoming County Recycle to ask them why they couldn't take them. Mr. Moore also went to the Planning Commission and was told the same thing: only household plastics can be recycled. It was decided at the meeting to call the State Police & DEP about this matter. Brad Wagner made a motion to call these two entities, Earl Bingaman 2nd the motion. All in favor, motion passed. Mr. Moore has seven days to remove the plastic jugs.

Meeting was adjourned at 8:10.

NEW BUSINESS: Web Page

Susan Epley, Secretary/Treasurer

Hartley Township Minutes

Regular Meeting - Wednesday, September 11, 2019

Call to Order: Brad Wagner called the meeting to order at 7:00 P.M.

Pledge Allegiance & Prayer

In attendance: Roadmaster: Brad Wagner, Vice Chairman: Earl Bingaman, Solicitor: Mr. Robert Dluge, Zoning Officer: Martha Witmer, & Secretary/Treasurer: Susan Epley

Residents in attendance: Paul Klauger, Rudy Lyons, Betty Stamm, Mary Kahl, John Hoover, Joe Schnure, Ronald & Crystal Stahl.

Review of Minutes: After a review of the regular minutes of August 14, 2019 Earl Bingaman made a motion to approve, Brad Wagner 2nd the motion. All in favor, motion passed.

Review of Bills: Earl Bingaman read the bills and amounts to be paid. Earl Bingaman made a motion to pay the bills, Brad Wagner 2nd the motion. All in favor, motion passed.

Review of Agenda - Brad Wagner made a motion to approve the agenda, Earl Bingaman 2nd the motion. All in favor, passed.

Additions: None

Public Comment: Mr. John Hoover would like the corner of Weikert Road & Paddy Mt. Road trimmed and filled up for truck traffic.

Communication: Brad Wagner expressed that when the Township sells the Community Center he would like to have the Township Building tin fixed & painted. Also, new energy efficient windows and a mini split for inside the building. We should get 3 estimates for this work.

Reports:

West End Fire Co. Joe Schnure gave the report. There were 2 auto accidents, 1 mutual aid and 1 search & rescue. Trainings continue on Monday nights.

West End Ambulance: No report

Zoning report - Martha Witmer gave the report: 3 permits were issued in August 2019 for a total of \$115. Derick Martin paid \$40.00 to add a pole shed; Chris

Foster paid \$40.00 for a Str. Shed & Earl Bingaman paid \$35.00 for a deck.

Road Master report - Brad Wagner gave the report: The backhoe is back from being repaired. The road crew has been working on Pardee Road trying to fix all the bad spots. It will be tarred & chipped in the spring if all goes well over the winter. The road crew will patch Pollack Road for now and in the spring will finish fixing the road. The tar buggy needs to be fixed so the road crew can finish Barnett Road. The pump in the road mower is bad and needs to be repaired.

OLD BUSINESS:

Michelle Cronin: Mr. Dluge said the petition is complete. He will write up an affidavit of conservatorship, put a lien on the property & charge Michelle Cronin for the clean-up and have Steve Buttorff sign it, to put things in motion.

Community Center Bid Opening: The bid was under advisement from last month's meeting. It has increased to \$75000 with the Township paying the \$750 transfer tax. We need to get the Community Center deed and the (back) Railroad deed together to complete the sale. Brad Wagner made a motion to approve the sale of the Community Center for \$75000, Earl Bingaman 2nd the motion. All in favor, motion passed.

Food Wagon: No answer as of yet. We are waiting for the Rec Center to have their meeting for a decision. Raymond Middlesworth wants to purchase the food wagon. We will discuss this at the next meeting.

Recycle Center: Brad Wagner & Earl Bingaman discussed just having the recycling center open on Saturdays from 9:00-3:00 p.m. starting on October 12, 2019. This will be advertised in the Snyder/Union County Times and on our website. The Township will be receiving another bin for plastics, but the baffle needs to be cut out of it. Also, the platforms need to be rebuilt or Mr. Dluge suggested putting the bins right on the ground with less of a liability of anyone getting injured.

NEW BUSINESS:

Sale of trucks: Two of the Township trucks (T-Tag & CDL) are now listed on Municibid with a reserve on them both. As of today both bids were over \$4000.

Annual Officials Convention reminder: October 17, 2019

Mr. Moore (executive session): Steve Buttorff needs to contact a Victims Witness coordinator to charge Mr. Moore with illegal dumping of non-recyclable containers. We will seek full restitution for all costs. The Township should be reimbursed for wages, a roll over and a backhoe.

The meeting was adjourned at 8:00 p.m. Earl Bingaman made a motion to adjourn, Brad Wagner 2nd the motion. All in favor, motion passed

Susan Epley, Secretary/Treasurer

Hartley Township Minutes

Regular Meeting - Wednesday, November 13, 2019

Call to Order: Steve Buttorff called the meeting to order at 7:00 P.M.

Pledge Allegiance & Prayer

In attendance: Chairman: Steve Buttorff, Roadmaster: Brad Wagner, Vice Chairman: Earl Bingaman, Solicitor: Mr. Robert Dluge, Zoning Officer: Martha Witmer, & Secretary/Treasurer: Susan Epley

Residents in attendance: Paul Klauger, Rudy Lyons, John Hoover, Kris Diehl, Gary Diehl, Marty Baker, Pearl Strickler, Joe Schnure, Cindy Potoeski, Patty Stahl, Nina Camp, Kimberly Kozicki, Brian Kozicki, Linda Buttorff, Jamie Reber, Jennifer Hoy & Ron Stahl

Review of Minutes: After a review of the regular minutes of October 9, 2019 Brad Wagner made a motion to approve, Earl Bingaman 2nd the motion. All in favor, motion passed.

Review of Bills: Steve Buttorff read the bills and amounts to be paid. Earl Bingaman made a motion to pay the bills, Brad Wagner 2nd the motion. All in favor, motion passed.

Review of Agenda - Earl Bingaman made a motion to approve the agenda, Brad Wagner 2nd the motion. All in favor, passed.

Additions: Waltman Property

Public Comment: (1) Nina Camp questioned why the Ballfield Electric was so high. Steve Buttorff responded that it's because of the electric water pump. (2) Cindy Potoeski asked about potential sidewalks from the post office to the Library & Rec Center for children and a partially blind resident. Answer: the township cannot pay to have these installed. The township would have to look into possible loans or grants. (3) A resident asked about the left-over mulch that is by the playground. It will be moved over here to the township playground. Also, what about the weeds at the playground? Safe spray is needed get rid of the weeds in the spring.

Communication: (1) Bingo this Saturday, 11/16/19 at 6:30 p.m. at the Rec Center. (2)The Township recently purchased a 2008 Peterbuilt for \$43100.00 with 8% going to Municibid.

Reports:

West End Fire Co. Joe Schnure gave the report. Three calls were reported: wires & trees down, 1 garden tractor fire & 1 pedestrian accident.

West End Ambulance: Brad Wagner gave the report: 24 calls: 1 call, 1 scratch, 11 day shift, 2 QR's, 2 fires, & 2 MVA's. 96% rate of response.

Rec Center Report: Kris Diehl gave the report. The last Bingo netted \$450.00. Attendance has been low so far this year. The Rec Center Committee will get the trailer ready for Christkindyl as soon as it gets inspected. The township is looking for the title for the little trailer.

Zoning report - Martha Witmer gave the report: 3 permits were issued in October 2019 for a total of \$1013.00. Allen Reiff paid \$525.00 for a new home; Mervin Zimmerman paid \$145.00 for equipment shed, & John Snook, Jr. paid \$343.00 for a new home.

Road Master report - Brad Wagner gave the report: Snow plows and spreaders are ready for winter. Rudy Lyons and Michael Osman went to Sandycreek Township to pick up the 2008 Peterbuilt.

OLD BUSINESS: Walking Trail: Nina Camp checked into a C2P2 grant through DCNR which was too expensive and why was there a need for a walking trail. The Township will provide funding to have someone cut the sod where needed and the township crew will put down 2B's and cracker dust to complete the $\frac{1}{2}$ mile trail. There will be a sign erected for "NO PETS ALLOWED".

Michelle Cronin: Mr. Dluge responded: Michelle Cronin has been served an Order of Court on 10/29/19 upon consideration of the foregoing Petition for the appointment of a Conservator pursuant to the Abandoned & Blighted Conservatorship Act, 68 P.S. Michelle Cronin must file an Answer to the Petition on or before by November 15, 2019. A hearing on the Petition will be held on December 18, 2019. If the Township has to clean up the property, we will seek payment for doing so.

Community Center: A written description is needed from Mr. Wagner (surveyor) and a motion for Steve Buttorff to sign the addenda document. The Township can extend the sale agreement to 10 days after we receive the written agreement. Steve Buttorff made a motion for the addenda agreement for the sale of the

community Center, Brad Wagner 2nd the motion. All in favor, motion passed.

Recycle Center: The hearing against Mr. Moore on October 21, 2019 did not go in our favor. Judge Mensch made a suggestion to have the Recycling Center manned on Saturdays. The Community Service workers don't show up, so we will hire someone to man the center from 9:00-3:00 p.m. on Saturdays, pay to be determined. Steve Buttorff made a motion to hire someone, Brad Wagner 2nd. All in favor, motion passed.

NEW BUSINESS: Proposed Budget 2020: Brad Wagner made a motion to accept the proposed budget as it stands, Steve Buttorff 2nd the motion. All in favor, motion passed. The 2020 proposed budget will be adopted at the December 11, 2019 meeting.

Waltman property: There has been a complaint about the Waltman property on Weikert Road next to Weidensall's property in Laurelton. Earl Bingaman made a motion to turn this complaint over to the CK COG, Steve Buttorff 2nd the motion. All in favor, motion passed.

Brad Wagner made a motion to adjourn, Earl Bingaman 2nd the motion. All in favor, motion passed. The meeting was adjourned at 7:30

Susan Epley, Secretary/Treasurer

Hartley Township Minutes

Regular Meeting - Wednesday, December 11, 2019

Call to Order: Steve Buttorff called the meeting to order at 7:00 P.M.

Pledge Allegiance & Prayer

In attendance: Chairman: Steve Buttorff, Roadmaster: Brad Wagner, Vice Chairman: Earl Bingaman, Solicitor: Mr. Robert Dluge, Zoning Officer: Martha Witmer, & Secretary/Treasurer: Susan Epley

Residents in attendance: Paul Klauger, Rudy Lyons, John Hoover, Joe Schnure, Linda Buttorff, Sophia & Isaac, Betty Stamm, Cindy Potoeski, Mary Kahl, Mervin Zimmerman, Norman Strickler & Sherri Klauger.

Zimmerman Escrow Account: Escrow is required by DEP. Earl Bingaman made a motion to approve the Escrow Agreement and for Mr. Mervin Zimmerman to issue the township a check in the amount of \$500.00 to be placed in the Sewage Maintenance Account #1400023220, Brad Wagner 2nd the motion. All in favor, motion passed.

Review of Minutes: After a review of the regular minutes of November 13, 2019 Earl Bingaman made a motion to approve, Brad Wagner 2nd the motion. All in favor, motion passed.

Review of Bills: Steve Buttorff read the bills and amounts to be paid. Brad Wagner made a motion to pay the bills, Earl Bingaman 2nd the motion. All in favor, motion passed.

Review of Agenda - Brad Wagner made a motion to approve the agenda, Earl Bingaman 2nd the motion. All in favor, passed.

Additions: None

Public Comment: None

Communication: (1) **Reorganization Meeting**-Monday, January 6, 2020 at 7:00 p.m. The Auditors will meet Tuesday, January 7, 2020 (2) **Act 537**-Lewis Township backed out of the plan. Hartleton Boro & Lewis Twp will not be combining the Municipal Plants. (3) **Proposed Detour Route**-Steve Buttorff read the proposed detour route for the bridge replacement over Whitehorn Run. (4) **Civil Defense Generator**-We cannot put the Civil Defense Generator on Municibid. The Municipal

authority will keep and maintain. Brad Wagner made a motion for the township to provide a written Resolution for the Municipal authority to do this. Earl Bingaman 2nd the motion. All in favor, motion passed.

Reports:

West End Fire Co. Joe Schnure gave the report. 1 brush fire and 1 lost hunter

West End Ambulance: Brad Wagner gave the report: The Ambulance is meeting tonight (12/11/19). In 2020 the Township will require and audit from the ambulance.

Rec Center Report: Linda Buttorff gave the report. The last Bingo netted close to \$500.00. The next Bingo will be January 4, 2020. The Rec Center is looking into a new heating/ac unit. Help is needed at Christkindyl.

Zoning report - Martha Witmer gave the report: No permits were issued for the month of November. Martha Witmer is working with the Engineer on the Mervin Zimmerman property.

Road Master report - Brad Wagner gave the report: We have our new Peterbuilt Truck in house. The snow fence was erected on Aikey Road and we are looking at plows on Municibid.

OLD BUSINESS: Adopt proposed 2020 budget-Earl Bingaman made a motion to adopt the proposed budget for 2020, Brad Wagner 2nd the motion. All in favor, motion passed.

Michelle Cronin: Mr. Dlupe filed an action. Michelle Cronin did not receive the action because she moved to Snyder County. There is one pile of tires that need to be cleaned up. Other than that, everything is presentable. After Michelle's son cleans up the tires, the township will withdraw the action.

Generator for Rec Center: Rudy Lyons, Earl Bingaman & Brad Wagner will be looking into getting a Generac Diesel generator for up to \$6000.

Community Center: The closing for the sale of the community Center is Monday 12/16/19 at 2:00 P.M. Steve Buttorff will attend the closing for the Township.

NEW BUSINESS: Reappoint Bob Wagner (Municipal Authority) 5 year Term. Brad Wagner made a motion to reappoint Bob Wagner to a 5 year term, Earl Bingaman 2nd the motion. All in favor, motion passed.

Fire Company Millage: The Township received the audit for 2018 from the Fire Company. Brad Wagner made a motion to give the Fire Company a check for \$33000 and to leave \$500 in the account. Earl Bingaman 2nd the motion. All in favor, motion passed.

Donations for 2019: Boy Scouts (\$100), Girl Scouts (\$100), SUN Home Health (\$250), K9 Unit (\$250). Brad Wagner made a motion for these donations, Earl Bingaman 2nd the motion. All in favor, motion passed.

Service 1st Credit Union Bank: Brad Wagner made a motion to transfer the Township's savings account from Mifflinburg Bank to Service 1st and to also deposit the money from the sale of the Community Center. Earl Bingaman 2nd the motion. All in favor, motion passed. Susan Epley will open a new savings account at Service 1st.

Signatures for Banks: Earl Bingaman made a motion for Rudy Lyons to be a signee at Mifflinburg Bank & Service 1st Credit Union Bank. Brad Wagner 2nd the motion. All in favor, motion passed.

Housing Authority: Steve Buttorff made a motion to have Susan Epley send a letter of support to the Union County Housing Authority to rehabilitate homes for the elderly and low income families. The U.C. Housing authority intends to apply for \$500,000 from the Department of Community & Economic Development. Brad Wagner 2nd the motion. All in favor, motion passed.

Steve Buttorff asked Brad Wagner to check on the far end of Palman Road by the Kuhns residence. The road is not being cleared away after working in the fields, and proposes a dangerous situation.

Brad Wagner made a motion to adjourn, Earl Bingaman 2nd the motion. All in favor, motion passed. The meeting was adjourned at 7:50.

Susan Epley, Secretary/Treasurer