

## **Hartley Township Minutes Regular Meeting - Monday, January 3, 2023**

**Call to Order:** Chairman Wagner called the meeting to order at 7:00 P.M.

**Pledge Allegiance & Prayer**

**Reorganization Meeting: Called to order at 7:05**

Rudy Lyons made a motion to adjourn the Reorganization Meeting. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion carried. Reorganization Meeting adjournment was at 7:15.

**In attendance:** Chairman: Brad Wagner, Vice Chairman: Earl Bingaman, Supervisor: Rudy Lyons, Secretary Susan Epley, Zoning Officer: Martha Witmer.

**Residents in attendance:** Joe Schnure, John Hoover

**Review of Minutes:** After a review of the regular minutes of December 14, 2022 Brad Wagner made a motion to approve, Rudy Lyons 2<sup>nd</sup> the motion. Motion carried.

**Review of Bills:** Brad Wagner made a motion to pay the bills, Earl Bingaman 2<sup>nd</sup> the motion. Motion carried.

**Review of Agenda:** Brad Wagner made a motion to accept the Agenda, Earl Bingaman 2<sup>nd</sup> the motion. Motion carried.

**Additions to Agenda:** None

**Communication: Reminder:** Farm land bids this year, 2023.

**Public comment:** The Township is doing very good on snow removal.

**West End Fire Company:** Susan Epley read the report that was given to her by John Hoover for 11/29-12/26/2022: 22 issues: Animal rescue, 2 transformer fires, trees down, wires down, medical assist, barn fire, MVA, traffic control & winter storm warning.

**West End Ambulance:** Susan Epley read the August report that was emailed from Tom Perrin, President: 18 calls, 16 responses. All were medical related.

**Rec Center Report:** Linda Buttorff reported to Susan Epley: Linda does not have the final amount that was made at Christkindyl, but she knows that the Rec Center did very well. Rentals are going great over the holidays. The Rec Center is looking to purchase a ping pong table and a garage door on the one shed.

**Zoning Report:** Martha Witmer read her report: 1 permit was issued in December 2022 for a total of \$109.00. Total fees for Zoning: \$6678.00

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**Municipal Report:** None

**Road Master report:** We have a new truck! There is a major leak in the International. The dump truck has a mechanical problem. The Roadmaster & road crew will check the equipment more often. Roadmaster R. Lyons would like to buy Road Closed signs for the Fire Company for emergencies. We didn't have enough signs for the last storm. Earl Bingaman made a motion to buy the signs. Brad Wagner 2<sup>nd</sup> the motion. All in favor, motion carried.

**Treasurer's Report:** All 2022 donations for Scouts, K-9 & the Hospice Foundation have been paid. Also, the Ambulance was paid their 4<sup>th</sup> quarter LST payment & the Fire Company was paid for the year 2022 Fire Tax monies.

**OLD BUSINESS:** Approve new employee policy: Brad Wagner made a motion to accept the new Employee policy with a correction on overtime pay. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion carried.

**Letter to Earl Hoover about garbage on route 235:** Secretary Epley will send a letter about the garbage on Route 235 where J. White was staying. He has 30 days to do this.

**NEW BUSINESS: Jim Emery-COG:** Jim did not show up for the meeting. The Supervisors would like Secretary Epley to email Jim that we will not follow through with an ordinance.

**Resolution to appoint Douglas Parker, CPA to do the 2022 audit:** Brad Wagner made a motion to pass a Resolution to appoint Doug Parker. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion carried.

**New Mileage rate from the IRS (65.5) per mile:** Brad Wagner made a motion in the Reorganization meeting to set the Township's Mileage rate at \$.60 per mile upon approval of the Elected Auditor's. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion carried.

Brad Wagner made a motion to adjourn, Rudy Lyons 2<sup>nd</sup> the motion. Motion carried. The meeting was adjourned at 7:45 P.M.

Respectfully submitted, Susan Epley, Township Secretary                      1/9/2023

## **Hartley Township Minutes Regular Meeting – Monday, February 8, 2023**

**Call to Order:** Chairman Wagner called the meeting to order at 7:00 P.M.

### **Pledge Allegiance & Prayer**

**In attendance:** Chairman: Brad Wagner, Vice Chairman: Earl Bingaman, Supervisor: Rudy Lyons, Secretary Susan Epley, & Solicitor: Mr. Dluge.

**Residents in attendance:** Joe Schnure, John Hoover, Rich Meese, Robert Delsite, Mackenzie Delsite, Aaliyah Delsite, Julie Delsite, Laura Reber, Jen Hoy, Joe Snyder, Jarret Walter, Jason Stahl, Laurie Woodling, Harold Keister, & Patrick Woodling

**Review of Minutes:** After a review of the regular minutes of January 3, 2023 Brad Wagner made a motion to approve, Earl Bingaman 2nd the motion. Motion carried.

**Review of Bills:** 3 questions were asked & answered by the Supervisors & secretary. Brad Wagner made a motion to pay the bills, Earl Bingaman 2nd the motion. Motion carried.

**Review of Agenda:** Brad Wagner made a motion to accept the Agenda, Earl Bingaman 2<sup>nd</sup> the motion. Motion carried.

**Additions to Agenda:** None

**Communication:** Joe Snyder asked about Susquehanna Fire Extinguishers. They will be coming to the township building on Monday, February 13, 2023. Susan Epley, Secretary will call Susquehanna Fire & give them Joe Snyder's contact number. Jen Hoy asked who our Emergency Coordinator is: Brad Wagner. When cleaning out the upstairs of the township building the road crew found blankets & cots to be used for an emergency situation. They will be brought over to the Rec Center

**Public comment:** Joe Snyder gave the Township a quote to have the Rec Center roof repaired by Manass Yoder Construction. The roof is leaking! Price to fix is: \$1905.00. All 3 Supervisors agreed to have it repaired.

**West End Fire Company:** Susan Epley read the report that was given to her by John Hoover for 12/27-1/25/2023: Building fire, 4 EMS calls & transfer T-7 to Millheim

**West End Ambulance:** Susan Epley read the January report that was emailed from Tom Perrin, President: Number of calls-17 & 17 responses, Fire-1, MVA-0, Medical

## Hartley Township Minutes Regular Meeting - Monday, February 8, 2023

- 13, Mutual Aid-2 out of Township, 1 cancel after dispatch.

**Rec Center Report:** Linda Buttorff reported to Susan Epley: They are busy with rentals, mostly free ones with youth activities. We just had to have the grinder pump replace as it wasn't working. We are also having problems with roof leaks & will be getting that checked out.

**Zoning Report:** Susan Epley read the report: 2 permits were issued in January 2023 for a total of \$887.00 for a new home & equipment shed.

**Municipal Report:** None

**Road Master report:** Rudy Lyons gave the report: (1) 900" u drain along Polly Pine Road between Eureka Lane a double pipe. (2) Is there a reserve on the equipment? Brad Wagner suggested putting the Pick-up truck in the paper, as is. Place the 92 International on Municibid, as is. Roller is no good. No decision on the grader. (3) remove salt box off new truck next week to pull can trailers, (4) Shed roof leaks, also over the garage at 3 spots, (5) need north end bay salt shed closed off, (6) getting ready for road bid & tar & chip, (7) need more pipe work to get done, (8) have old filing cabinets & other scrap metal to get rid of.

**Treasurer's Report:** Union County Planning & Economic Development would like to meet with at least one representative from our Board to discuss the future of our municipality. Susan Epley will do the survey & pick some dates that would work for us. Brad Wagner will attend.

**OLD BUSINESS: Escrow accounts:** Mr. Dluge will draw up an Escrow Account Agreement to suit our needs. Brad Wagner & Susan Epley will open a new Escrow Account for James Pick as soon as possible.

**Recycle Bins:** A suggestion was made to put up a sign to please close the bins at the end of the day. Brad Wagner will check them periodically to make sure they are closed because of rain water getting in.

**Earl Hoover Property:** Secretary Epley sent a letter on January 6, 2023 about the garbage on Route 235 where J. White was staying. Nothing has been done to rectify this situation. Brad Wagner made a motion for Susan Epley to call CKCOG & file a complaint. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion passed.

**Hartley Township Minutes Regular Meeting - Monday, February 8, 2023**

**NEW BUSINESS: Resolution/Appointment to CKCOG:** Brad Wagner accepted this appointment and signed the Resolution. Susan Epley Attested the Resolution with her signature & date.

**West End Library Local Effort:** Brad Wagner signed, dated & sealed this document.

**Ballfields/Bob Delsite:** Mr. Delsite & other family members from the Township who attended the meeting would like the second baseball field to be a dual purpose field, so the local girl's team has a field to play on. Originally when the second field was constructed, it was to be a Utility Field for practice, then things got changed around & it became a Legion Field. Can we retrofit the second ballfield to suit the girls & the boys? Brad Wagner made a motion to have the second field become a dual purpose field, with the girls having precedence. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion passed.

**Nestlerode Contracting (trailer & electric)** Brad Wagner made a motion for the Township to check with other Townships to see what they charge a contracting company per month for temporary electric service. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion passed.

**Grant Writing:** Roadmaster Rudy Lyons would like the Township to look into someone who can help us with Grant Writing. Solicitor Mr. Dluge said to look into PSATS online for Grant Writing help. Secretary Susan Epley will look into this.

**Road Bids:** Table to the March 8<sup>th</sup> meeting

**Farmland Bids:** Brad Wagner made a motion for Secretary Susan Epley to place a Legal Ad in the paper 2 times before the March 8, 2023 meeting. Rudy Lyons 2<sup>nd</sup> the motion. All in favor, motion passed.

**Fulkroad/Laurelton Center:** Brad Wagner made a motion to have a work session with Mr. Fulkroad & Jim Grose concerning the Laurelton Center. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion passed.

Brad Wagner made a motion to adjourn, Earl Bingaman 2<sup>nd</sup> the motion. Motion carried. The meeting was adjourned at 8:20 P.M.

Respectfully submitted, Susan Epley, Township Secretary

2/13/2023

**Hartley Township Minutes Regular Meeting - Monday, February 8, 2023**

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**Hartley Township Minutes Regular Meeting – Wednesday, March 8, 2023**

**Call to order:** Chairman Wagner called the meeting to order at 7:00 PM

**Pledge Allegiance & Prayer**

**Farmland Bids:** Two bids were received. Mr. Glen Weaver: \$1010.00 per year for six acres for 3 years. Mr. Donald Kauffman: \$187.60 per acre for a total of \$1125.60 per year for 3 years. Brad Wagner made a motion to award Mr. Kauffman the bid. Earl Bingaman 2<sup>nd</sup> the motion. All in favor, motion carried. S. Epley, secretary will send both parties a letter.

**In Attendance:** Chairman: Brad Wagner, Vice Chairman: Earl Bingaman, Supervisor: Rudy Lyons, Solicitor: Mr. Dluge & Secretary: Susan Epley

**Residents in Attendance:** Jim Grose, Joseph Schnure, John Hoover, Gerald Fulkroad, Damian Zimmerman, & Rodney Kline

**Review of Minutes:** After a review of the regular minutes of March 8, 2023 B. Wagner made a motion to approve, R. Lyons 2<sup>nd</sup> the motion. Motion carried

**Review of bills:** B. Wagner made a motion to pay the bills, E. Bingaman 2<sup>nd</sup> the motion. Motion carried

**Review of Agenda:** B. Wagner made a motion to accept the Agenda, R. Lyons 2<sup>nd</sup> the motion. Motion carried

**Additions to Agenda:** Executive Session

**Public Comment:** None

**Communication:** B Wagner made a comment that he was going to go to the Fire Company on Monday night, March 13<sup>th</sup> to test radios.

**West End Fire Company:** None.

**West End Ambulance:** Susan read the report. For the month of February, we had dayshift: 5, 24 calls/2 scratches, Fire: 2, Cancel: 2, MVA: 2, Medical: 19, 2<sup>nd</sup> due area: 5, 2<sup>nd</sup> due truck: 1, Events: 0, Cardiac: 0, Tech Rescue: 1.

**Rec Center:** None

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**Zoning report:** Susan gave the report: 3 zoning permits were issued for the month of February 2023 for a total of \$499.00. L. Zimmerman-Equipment shed, \$225.00, T. Smith-Garage, \$75.00, K. Roush-Solar panel, \$199.00.

**Roadmaster report:** The road crew filled pot holes. R. Lyons wants to bid out 9 pipes on Ranck Road & 5 pipes on Paddy Mt. Road, (local contractor). Put equipment for sale in the paper for bid. R. Lyons is going to have meetings with Russell Standard, Midland Asphalt & Sellers Construction for Polly Pine Road & tar & chipping for 2023. R. Lyons would also like to talk about road reclaim or plug mill on Polly Pine Road. This needs to be done! Did not advertise the dump truck or grader. We might need them for road reclaim. R. Lyons & S. Epley will put together the road bids for the paper (can reject any or all bids) to be opened at a meeting as soon as possible. R. Lyons received this email from Shawn McLaughlin pertaining to Solar Farms after a meeting the Supervisors had Monday, March 6<sup>th</sup>. Another question last night was whether the Township ever adopted a zoning amendment to regulate solar farm development. We have nothing in our ordinance law library for township regarding a zoning amendment to address solar development. We also don't have any record of the township having submitted a draft zoning amendment for solar to us for review and comment. Based on the above I would say the Township zoning ordinance does not contain any provisions for regulating solar development. S. Epley will forward this email to The Planning Commission.

**Treasurer's report:** Brad Wagner made a motion to have S. Epley move \$100,000.00 to the savings account at Service 1<sup>st</sup> (from the General Fund). E. Bingaman 2<sup>nd</sup> the motion. Motion carried. S. Epley informed the Supervisors that Jim Emery is looking into the property on Rt. 235 that Earl Hoover owns. It needs to be cleaned up! S. Epley informed the Supervisors that Thomas Ray sent a check for \$100.00 to be deposited into the Ray/Best Escrow account & a Drip Irrigation Septic System Maintenance Report was included. Thank you cards from the Boy & Girl Scouts for donations given to them in December were brought to the attention of the Supervisors. S. Epley also told the supervisors that The Sholley Agency is looking into a new Cyber Liability Policy for the Township.

**Escrow Accounts:** Mr. Dluge spoke to the Supervisors about an Escrow Agreement that he is working on for the Township for Alternative Septic Systems. Hartley Township through the Pennsylvania Department of Environmental Protection requires an escrow to be held by them in perpetuity for assurance by Escrower, of



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continuing inspection, maintenance & repair of such septic system. Mr. Dluge will see that the secretary has a copy of this Agreement for further Septic System Escrow Accounts.

**OLD BUSINESS: Laurelton Center: Gerald Fulkroad - Zoning:** Mr. Fulkroad would like to know how to go about having the Township change the Laurelton Center from Resort to Business District. Mr. Fulkroad gave the Township a Hearing Application & a check for \$500.00. B. Wagner made a motion to inform the Planning Commission about changing Laurelton Center from a Resort District to a Business Development District. R. Lyons 2<sup>nd</sup> the motion. Motion carried. When this is completed, the Planning Commission's decision will come back to the Supervisors, and then letters sent to homeowners, and then get advertised, then a hearing  $\frac{1}{2}$  hour before our regular meeting. Mr. Fulkroad is planning on attending The Planning Commission's meeting on March 23, 2023.

**NEW BUSINESS: Road Bids for April meeting:** B. Wagner made a motion to have S. Epley advertise stone, tar/chipping, & pipe work in the Daily Item & the Union County Times (2 times) which will be drawn up by R. Lyons, Roadmaster. E. Bingaman 2<sup>nd</sup> the motion. Motion carried.

**Equipment Bids for April meeting:** B. Wagner made a motion for S. Epley advertise the equipment & pickup truck in both papers 2 times. Pickup truck has a reserve on it.

**Executive Session:** Employee issue- resolved, Secretary - resolved, Truck reserve - resolved.

B. Wagner made a motion to adjourn the meeting at 8:05 pm, R. Lyons 2<sup>nd</sup> the motion. Motion carried.

03/10/23

Respectfully submitted, Susan Epley, Township Secretary

## Hartley Township Minutes Regular Meeting - Wednesday, April 12, 2023

**Call to Order:** Chairman Wagner called the meeting to order at 7:00 P.M.

### **Pledge Allegiance & Prayer**

**Equipment Bids:** Ford 2002 Ford F350 4WD there were 2 bids: Steve Rishel \$2,560.00 & Donald Beaver \$2,747.40. Donald Beaver was awarded the bid. Brad Wagner made a motion to award the bid to Donald Beaver, Earl Bingaman 2<sup>nd</sup>. Motion carried. Susan E. will be sending letters to both parties that placed a bid.

**In attendance:** Chairman: Brad Wagner, Vice Chairman: Earl Bingaman, Supervisor: Rudy Lyons, Secretary: Susan Epley, Zoning Officer: Martha Witmer & Solicitor: Mr. Dluge.

**Residents in attendance:** Joe Schnure, John Hoover and Rodney Kline.

**Review of Minutes:** After a review of the regular minutes of March 8, 2023 Brad Wagner made a motion to approve, Earl Bingaman 2<sup>nd</sup> the motion. Motion carried.

**Review of Bills:** Brad Wagner made a motion to pay the bills, Earl Bingaman 2<sup>nd</sup> the motion. Motion carried.

**Review of Agenda:** Brad Wagner made a motion to accept the Agenda, Earl Bingaman 2<sup>nd</sup> the motion. Motion carried.

**Additions to Agenda:** None

**Communication:** Nothing to report.

**Public comment:** Nothing to report.

**West End Fire Company:** Susan Epley read the report that was given by John Hoover. February 2023: 2 MVA, 3 Fires, 1 building collapse, 1 Fire Alarm, 1 EMS, 1 Tree down. March 2023: 1 Oven Fire, 2 Brush Fires, 1 EMS, & 1 Barn Fire.

**West End Ambulance:** Susan Epley read the March report that was emailed from Tom Perrin, President: responses, Fire-1, MVC-1, & Medical - 9.

**Rec Center Report:** Nothing to report.

**Zoning Report:** Martha Witmer read the report: 6 permits were issued in March 2023 for a total of \$494.00. A discussion took place with Mr. Fulkroad and the supervisors about changing the Laurelton Center from Resort to Business Development District. The \$500.00 check that Mr. Fulkroad gave to the Twp. will cover expenses for the amendment, advertising and the hearing.

## Hartley Township Minutes Regular Meeting – Wednesday, April 12, 2023

**Municipal Report:** None

**Road Master report:** Rudy Lyons gave the report: (1) Roads that need tar & chipped: Ranck Rd, Polly Pine, part of Paddy Mt. Rd, Hackenberg Rd. & Pollack Rd. (2) Zellers will grind up Polly Pine Rd. Hartley Twp will need to put 500 ton 2A and use calcium chloride. The work will be bid out. (3) Pardee Rd. he won't grind he will just rip and put 2A on. (4) We will be putting bid out in the paper 300 ton 1B's. R. Lyons would like to purchase a skid loader.

**Treasurer's Report:** We received a letter from Peter Madison for delinquent taxes for a sum of \$462.66 & a Municipal Loan \$437.09. Items we would like to sell under \$2,000 we can list without advertising in the paper. We can list items online or in the paper to sell. Brad Wagner made a motion to pass the Resolution 2023-11 for the sale of personal property Rudy Lyons 2<sup>nd</sup>. Motion carried.

**OLD BUSINESS:** Farmland lease (sign & Seal): Donald Kauffman came in Monday to sign for the lease since he will be out of town the day of the meeting. Supervisors signed both copies; Susan Epley attested, dated and sealed the farmland lease.

**Fulkroad/Laurelton Center:** Brad Wagner made a motion to have a hearing to change the zoning of the Laurelton Center from Resort to Business Development District on May 10, 2023 at 6:45 pm. Earl Bingaman 2<sup>nd</sup>. Motion passed. Supervisors will have to do the amendment for the zoning change at another meeting.

**Larson Design/ Palman Road:** PennDot is going to be putting in a new bridge on Palman Rd. They will survey and do land easement. PennDot will pay \$550,000 and the Twp will have to pay \$5,000. Brad Wagner made a motion to get Larson Design to do the bridge/ easement Earl Bingaman 2<sup>nd</sup>. Motion carried. S. Epley will email the signed copy to them.

**New Business:** Road bids (advertise): Brad Wagner made a motion to advertise material bids, seal coat and FDR in the Daily Item two times. Earl Bingaman 2<sup>nd</sup>. Motion carried.

**Tiling at Dunkelbergers/ Polly Pine Road:** Tiling has to be engineered. Rudy will see what we can do. He will be calling DEP to get permit.

**Hartley Township Minutes Regular Meeting - Wednesday, April 12, 2023**

Our solicitor Mr. Dluge talked about what different districts can and cannot have at the Laurelton Center. Mr. Fulkroad commented on what kind of businesses could be there.

**Executive Session:** Discussion about Laurelton Center and new employee.

Brad Wagner made a motion to adjourn, Earl Bingaman 2<sup>nd</sup> the motion. Motion carried. The meeting was adjourned at 8:15 P.M.

Respectfully submitted, Kayla Zechman, Township Secretary

4/14/2023

**Hartley Township Minutes Regular Meeting – Wednesday, May 10, 2023**

**Call to order:** Chairman Wagner called the hearing to order at 6:45 PM

**Hearing Laurelton Center Zoning:** Bradley explained the difference between Resort/Business districts. There was discussion among the public concerning the zoning change like what are Mr. Fulkroad's plans if the zoning is changed. When Mr. Dluge arrived he stated that the planning commission needs 30 days for their discussion. Bradley made a motion to table the hearing until the next meeting June 14, 2023 at 6:30 Earl second. Motion carried.

**Call to Order:** Chairman Wagner called the meeting to order at 7:00PM

**Pledge Allegiance & Prayer**

**Material-Seal Coat-Cold Patch Bids:** Please see attached page "Bids Awarded 5-10-23" to see all bids.

**In Attendance:** Chairman: Brad Wagner, Vice Chairman: Earl Bingaman, Supervisor: Rudy Lyons, Solicitor: Mr. Dluge, Secretary: Susan Epley & Kayla Zechman (in training)

**Residents in Attendance:** Cindy Seigel, John Shedlock, Caroline Hackenberg, Barbara Weishaar, Brian Leid, Charles Hackenberg Sr., Matthew Weaver, Cindy Potoeski, Paul Klauger, Joseph Schnure, John Hoover, Gerald Fulkroad, & Rodney Kline, Chip Schlegel, Damien Zimmerman.

**Review of Minutes:** After a review of the regular minutes of April 12, 2023 B. Wagner made a motion to approve, E. Bingaman 2<sup>nd</sup> the motion. Motion carried

**Review of bills:** R. Lyons made a motion to pay the bills, E. Bingaman 2<sup>nd</sup> the motion. Motion carried

**Review of Agenda:** B. Wagner made a motion to accept the Agenda, E. Bingaman 2<sup>nd</sup> the motion. Motion carried

**Additions to Agenda:** None

**Public Comment:** There was some discussion about filling pot holes on some of the roads.

**Communication:** We need to take one chair to the Rec. Center for May 16 for voting day.

**Hartley Township Minutes Regular Meeting – Wednesday, May 10, 2023**

**West End Fire Company:** John Hoover forgot report.

**West End Ambulance:** Kayla read the report. For the month of April: 28 calls, 1 fire, Cancel 2, 1 MVA, 26 medical, 2<sup>nd</sup> Due Area 2, 2<sup>nd</sup> Due Truck 1, Events 0, Cardiac 0, Tech Rescue 0.

**Rec Center:** Kayla read an email that we received from the Rec. Center stating that they replaced a garage door. They are looking into a new heating/ air system, they purchased a heavy duty ping pong table and they are looking into purchasing a commercial volleyball system. They had the roof repaired it was leaking water in a lot of places and replaced the sewer grinder pump. They want us to pay for the garage door and grinder pump. B. Wagner made a motion to pay for the grinder pump but not the garage door E. Bingaman 2<sup>nd</sup>. Motion carried.

**Zoning report:** Susan E. read the Zoning report with a total for 4 permits issued for a total of \$145.00 for pole shed/ buildings.

**Treasurer's report:** Nothing

**Roadmaster report:** 1.) R. Lyons gave road master report pipe replacement on Polly Pine Rd. was put on hold until next year. 2.) Need new Engineer. 3.) There was discussion about a new skid steer prices are as follows BS&B t66 t4 (\$61,617.80) - CAT 259d3 ( \$74,624.00). 4.) We need a mower. R. Lyons found a John Deere mower but it needs bid out and that won't work since the meetings are a once per month. Brad made a motion to look for a mower and gave permission to spend up to \$39,500.00 Earl 2<sup>nd</sup>. Motion carried. 5.) Starting to tar & chip on Monday. 6.) Roads to be tar & Chip will be the following. Hackenburg, Ranck, Pollack and part of Paddy Mtn., and part of Polly pine Rd. FDR Polly pine Rd from Glover to intersection of Hackenburg Rd. Talk to engineer from PennDOT grading will not work due to movement of heavy equipment crossing over it. Talk to dirt and road the stream is classified as a special trout stream and must be engineered and p11 permit. 7.) Put hitch on T-Tag to pull tar buggy around to keep new truck clean. 8.) Put 2000 Ft. of u drain along side of Polly pine to keep the roadside dry. 9). Bridge replacement for hartley Twp. went from a gesture of 550 624 as it stands now. 10). Dug ditch line on Hackenburg Rd. need to fill on for a shoulder. 11). Use 8 ton of UPM on Ranck Chapel Rd. 12). Power washed steps off at Rec, Center waiting to dry. We will be putting up a wire on pavilion to keep birds out. We will be spreading mulch next week or sooner.

**Hartley Township Minutes Regular Meeting – Wednesday, May 10, 2023**

**OLD BUSINESS:** B. Wagner made a motion to get our name off the title of the ambulance Earl 2<sup>nd</sup>. Motion carried.

**NEW BUSINESS:** Susan will be retiring June 1, 2023 but will remain on call if needed.

B. Wagner made a motion to adjourn the meeting at 8:15 pm, R. Lyons 2<sup>nd</sup> the motion. Motion carried.

05/10/23

Respectfully submitted, Kayla Zechman, Township Secretary

Meeting June 14, 2023

**Call to Order**

**6:45 Hearing:** Mr. Duge read the ordinance that was given to Hartley Township by The Planning Commission. Bradley made a motion to adopt the zoning ordinance from Business Development District to Resort District Rudy seconded. Motion carried. Ordinance was adopted on June 14, 2023, at 7:00 P.M. Please see attached paper for the Ordinance change.

**Bradley called the meeting to order:**

**Pledge/ Prayer**

List of people attending meeting: Bradley Wagner, Rudy Lyons, Earl Braggaman, Robert Duge, Martha Witmer, Kayla Zechman, John Sheelock, Adrien Wright, Joseph Schnure, Brian Bud, John Hoover, David Iddings, Charles Hackenberg, Barbara Weishaar, Paul Klauger, Rodney Kline, Damien Zimmerman, Gerald Fulkroad, Kris Diehl, Gary Diehl, Peg Diehl.

**Review Of Minutes:** Bradley approved the May minutes Earl seconded. Motion passed.

**Review Of Bills:** There was question on bill from Bestline being 120 days past due.

Bradley made a motion to pay the bills. Rudy seconded. Motion passed.

**Review Of Agenda:** Bradley made a motion to approve the agenda second by Earl. Motion passed.

**Additions to Agenda:** Nothing

**Public Comment:** There was a complaint about the use of sand mounds with no permit on Little Mountain and now they have a contaminated well. Township supervisors directed to send complaint to DEP in Williamsport. Martha will follow up and report at the next meeting. Dave Idding wanted to know why he didn't get the bid for stone. Rudy explained that we didn't have the material in time for a job and when there is a time frame on a job, we can't wait to get material.

**Communication:** Bradley made a motion to sign and seal the Sewage module for Charles Ruckle second be Earl. The sewer module was signed and sealed and handed to Peggy Deihl.



**West End Fire Company:** 2 Fire and 1 MVA.

**West End Ambulance:** Nothing to report.

**Rec. Center Report:** We got the check for the sewer grinder. The steps were stained, and boards replaced they look very nice. We will participate at the West End Fair and Christkindl. Everything is going well with the maintenance. There was a 2-year-old locked in the building, we don't know how he got locked in since there are panic bars on all the doors. There was a suggestion on renting a port a potty April-September for the playground since the bathrooms are locked unless the ball field is being used. Kayla will be getting prices on port a potty rental.

**Zoning Report:** There were 3 permits issued for the month of June for a total of \$205.00 for an addition and pole shed. Martina mentioned that there should be some changes to the Zoning Hearing Board Members. Bradley made a motion to have Tim Martin replace Lande Bilger second by Rudy. Motion carried. Zoning hearing board members are as follows- Tim Martin term exp. 01-01-26, Neil Shoreman term exp. 01-01-27, Bob Wagner term exp. 01-01-28, Jen Hoy term exp. 01-01-24, Clair Kuhns term exp. 01-01-25.

**Road Water Report:** 1.) Rebuilt Knechel Road. 2.) Have all material stock from bids. 3.) next we will be starting to move and replace shirk Road. 4.) Order cement slabs for over top of pipe on Polly Pine Road will be ready to be placed third week of July \$8000.00 plus labor. 5.) East end of Polly Pine Road was paved and we will be putting shoulders on Thursday. 6.) Need to finish tar & chipping on roads. 7.) Would like to purchase 2012 John Deere mower on municipal bid price right now \$30,000.00 plus 9% buyer fees plus hauling charges. 8.) 2008 International needs new transmission coolant tank replaced, leaking fluid. 9.) All winter supplies are in stock, and we should not need anything unless we have a bad winter. 10.) We have to do 14 pipe replacements to do then all pipes in Hartley Township should be good for many years. 11.) Checking on concrete slab 12 inches thick, 21 feet wide, 20 feet long with 2-foot riser for Chapel Road not priced yet. 12.) Schlegel Excavating will be doing west end of Pardee road in September. 13.) Sellers will be grinding Polly pine Road in late July; we must haul 500 tons of 2A stone after the first grind.

**Treasurer's Report:** Nothing to report

**Old Business:** Kayla will send a letter on letterhead to Linda Buttorff so Bradley can sign off on the ambulance title.

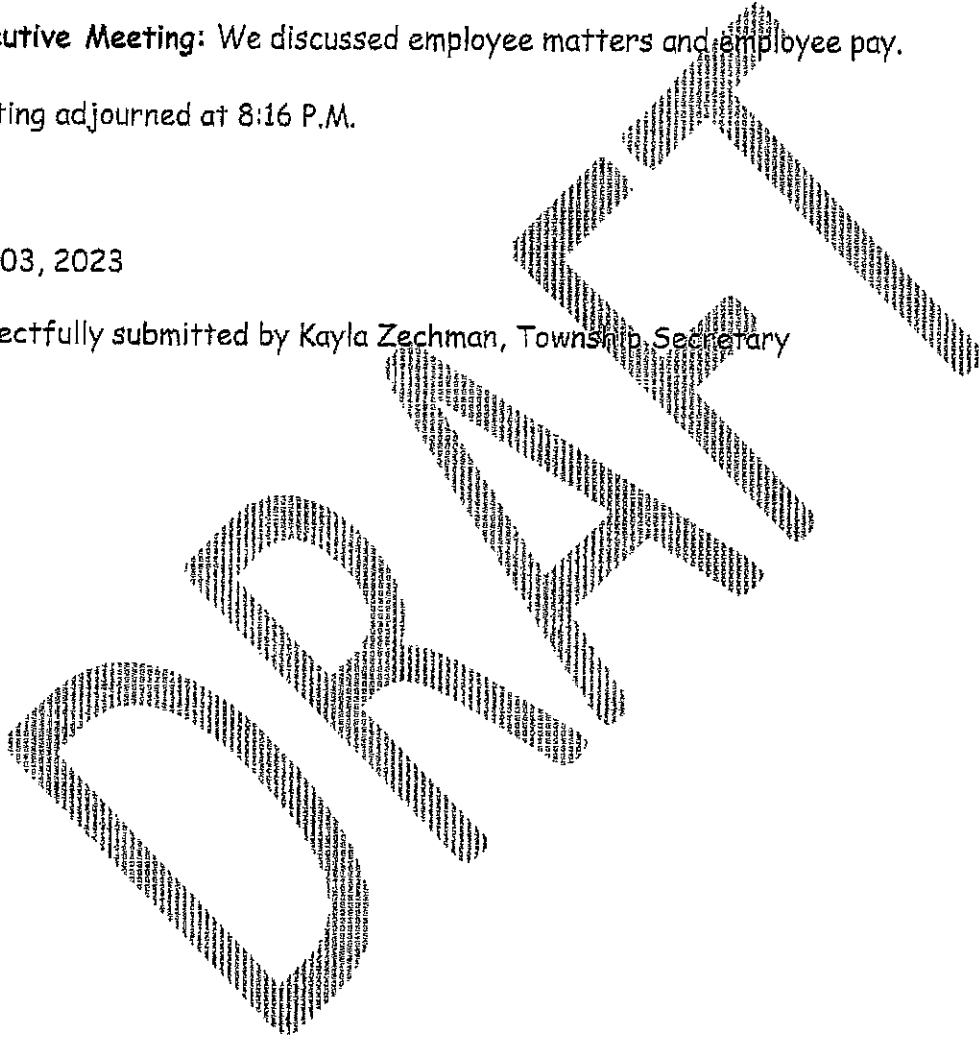
**New Business:** Bradley made a motion to have Kayla Zechman as Secretary/Treasurer to remove Susan Epley from all bank accounts at Mifflinburg Bank & Trust and Service 1<sup>st</sup> Credit Union and add Kayla Zechman to all accounts Earl second. Motion carried.

**Executive Meeting:** We discussed employee matters and employee pay.

Meeting adjourned at 8:16 P.M.

July 03, 2023

Respectfully submitted by Kayla Zechman, Township Secretary



HARTLEY TOWNSHIP  
UNION COUNTY, PENNSYLVANIA

ORDINANCE NO. 0-6-2023

The Hartley Township Supervisors do hereby enact an Ordinance amending Ordinance No. 96-1, Section 301, enacted on November 12, 2014 that changed the Zoning Map Designation of Business Development District (BD) of tax Map Parcel 005-107-162, 00000 to Resort District (R). This Ordinance returns the Zoning Map Designation of that same parcel to Business Development District from Resort District; and, Amends Sections 301 and 407 of the Hartley Township Zoning Ordinance to Resort District.

Comment (SM2) as per the amendment needs to be made to the map. You would amend Section 407 of the Ordinance, you have already done that within the District Article 2.

Comment (SM2) as per the amendment needs to be made to Section 301 of the Ordinance.

ENACTED and ORDAINED as an Ordinance of Hartley Township, Union County, Pennsylvania, this 14 day of JUNE, 2023

TOWNSHIP OF HARTLEY

ATTEST:

BY: Bradley Wagner  
BRADLEY WAGNER, CHAIRMAN

CHAIRMAN

SECRETARY

Earl Bingham  
EARL BINGAMAN, VICE

Larue Lyons  
LARUE LYONS, SUPERVISOR

## Meeting July 12, 2023

**Call to Order**

**Pledge/ Prayer**

**List of people attending the meeting:** Bradley Wagner (Chairman), Rudy Lyons (Road Master), Earl Bingaman (Supervisor), Robert Dluge (Solicitor), Martha Witmer (Zoning Officer), Kayla Zechman (Secretary), Joseph Schnure, John Hoover, Shawn Hurst, Rodney Kline, Margaret Auten, John Auten, JR.

**Review Of Minutes:** Martha made two amendments to the minutes. The spelling of Lany Bilger needs to be changed to Lande Bilger. From the Laurelton Center hearing the section that states Mr. Dluge read the new ordinance needs to be changed to Mr. Dluge read the ordinance. Bradley made a motion to make the changes to the minutes Earl second. Motion carried.

**Review Of Bills:** Bradley made a motion to approve the bills seconded by Earl. Motion carried.

**Review Of Agenda:** Bradley made a motion to approve the agenda second by Earl. Motion carried.

**Additions to Agenda:** Nothing

**Public Comment:** John Auten spoke about William Moore cutting/ splitting wood every day asked if there was a business permit issued to William Moore. There was also discussion about millings hauled in by PennDOT. DEP and soil conservation were contacted but they won't help John Auten. Bradley made a motion for this to be investigated second by Earl. Motion carried.

**Communication:** Nothing.

**West End Fire Company:** 3 Fire, 3EMS 1 Land Survey.

**West End Ambulance:** Nothing to report.

**Rec. Center Report:** Kayla got prices for a port a potty rental for the Rec. Center Park. The only ones that would come this far are Preferred Portables. It would cost \$90.00 per week to be cleaned/ stocked. Bradley made a motion that we will not pay to have a port a potty at the Rec. Center Park seconded by Earl. Motion carried.

**Zoning Report:** There were 3 permits issued for the month of July for a total of \$426.00 for a small pole barn, solar panel and garage.

**Road Mater Report:** 1.) The concrete deck is scheduled to be done on July 6. 2.) Grinding for Palman Road is scheduled in late July. 3.) Palman Road bridge repair Hartley Township we will pay 5% which will roughly be \$30,000.

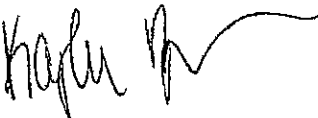
**Treasurer's Report:** We received property taxes from Berkheimer. There was discussion that we should not have to pay since we are tax exempt. Kayla will be in contact with Berkheimer. Bradley made a motion to pay them Earl second. Motion carried.

**Old Business:** 1.) There was discussion about Hartley Township not receiving grant money for the paving and signs at the recycling center that was done last year. Kayla will be working with Mr. Dlugie to get a letter wrote to send to Robert Huntington Recycling Coordinator. 2.) The Little Mountain sand mound issue was investigated last year, and the SEO has all permits/ sewer modules that were issued. SEO states they don't want to go investigate the same issue as they did last year. If they do Hartley Township would be charged again. 3.) Martha received an email that Shawn McLaughlin has not heard anything from Mr. Fulkrad regarding the Laurelton Center.

**New Business:** Shawn Hurst is an engineer with Larson Design. He showed/ explained the Palman Road bridge replacement project. They have not yet heard about the grand funding they are to receive. At this point the project is scheduled to take place sometime in August 2024. The construction should last about 6 weeks if started on time.

Meeting adjourned at 8:17 P.M.

July 27, 2023



Respectfully submitted by Kayla Zechman, Township Secretary

Hartley Township Supervisors  
Meeting August 09, 2023

**Call to Order**

**Pledge/ Prayer**

**List of people attending the meeting:** Bradley Wagner (Chairman), Rudy Lyons (Road Master), Earl Bingaman ( Supervisor), Robert Dluge (Solicitor), Kayla Zechman (Secretary), John Hoover, Rodney Kline.

**Review Of Minutes:** Bradley made a motion to approve the minutes from the July meeting second by Earl. Motion carried.

**Review Of Bills:** Bradley made a motion to approve the bills seconded by Earl. Motion carried.

**Review Of Agenda:** Bradley made a motion to approve the agenda second by Rudy. Motion carried.

**Additions to Agenda:** Nothing

**Public Comment:**

**Communication:** There was a comment that the roads that are being fixed don't look to bad. They are coming along good.

**West End Fire Company:** Kayla read the report for the West End Fire Company. The report is as follows: 3 Fire, 1 Building Collapse, 3 Service Calls, 2 Motorcycle Accidents, 2 MVA, 1 Wires Down, 1 Landing Zone Ops.

**West End Ambulance:** Kayla read the West End Ambulance report the report is as follows: June 2023 18 calls/ 1 scratches= 94% Response  
Dayshift-2, Fire- 1, Cancel-0, MVA-0, Medical-17, 2<sup>nd</sup> Due Area-0, 2<sup>nd</sup> Due Truck-2.  
July 2023 reports- 24 Calls/ 2 Scratches = 92% responses. Dayshift-5, Fire-2, Cancel-1, MVA-4, Medical-18, 2<sup>nd</sup> Due Area-2, 2<sup>nd</sup> Due Truck -2, Events-1, Cardiac-0, Tech Resuce-0.

**Rec. Center Report:** Nothing to report.

**Zoning Report:** Kayla read the report that Martha sent there were 5 permits issued for the month of July for a total of \$578.00 for an addition, garage, replacement pavilion, pavilion & lean-to and an addition to cabin. Total also includes 1 copy of zoning ordinance. Kayla read an email that Martha sent her stating that Martha had been in contact with Mr. Auten and got him help from the Conservation District. Also, I checked several properties and can report on that at the next meeting.

**Road Mater Report:** 1.) Tar and chipping is done on all the road that we had scheduled. 2.) August 21 the grinding will be done on Polly Pine Road. 3.) Shirk Road cement bridge is done but I would like to level it better. 4.) Bradley made a motion to give Rudy permission to look at a 2012 F-550 and to place a bid for the truck up to \$25,000, Earl seconded. Motion carried. 5.) There was a suggestion made that we look at the Lancaster Farmer when we are ready to purchase a skid loader. 6.) There was some question about a culvert in town when it rains hard it doesn't keep all the water off the road. Earl will give Brian Heights number since it is a state road not township road. 7.) We need to find a place to storge equipment for the winter. Rudy will be looking into storing things at Tom Hosterman. Rudy will let us know at the next meeting. 8.) Decking for the bridge is now \$28,000 the bid was \$22,000. Bradley made a motion as long as the bid for the decking does not exceed \$22,000.00 than we agree to pay \$22,000.00 if not we will advertise in the paper and bid the work out Earl seconded. Motion carried. If the price goes over the bid we will have to bid the work out. 9.) We need to put Gabions on Polly Pine Road when it rained so hard on Monday it washed them right out.

**Treasurer's Report:** Kayla received a letter regarding all the property taxes that we received the letter stated that they had a malfunction with their computer system to disregard any property tax bill we had received in the mail for Hartly Township Supervisors.

**Old Business:** Kayla read an email from Robert Huntington following up on the Recycling Center Paving Grant. Robert states that he is guessing we will see a 90% reimbursement in November of 2023. He states it is a long process.

**New Business: West End Fire Company/ Ambulance Donation:** 1.) Bradley made a motion to give the West End Fire Company/ West End Ambulance what we gave last year, if we didn't donate last year, we would just pay the total coverage amount for the year Earl second. Motion carried. Kayla will be finding out when making donations if anyone at the township is covered or just township employees. 2.) We received a planning module for Gary Hoffmaster for a minor subdivision. After the supervisors reviewed the module, they would like SEO to investigate the wetlands further. Bradley made a motion to check with

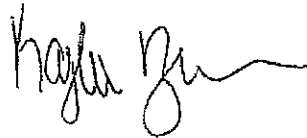
the SEO for a more complete module, Earl second. Motion carried. Kayla will be in contact with the SEO.

Bradley made a motion to adjourn the meeting, Rudy seconded. Motion carried.

Meeting adjourned at 8:05 P.M.

August 18, 2023

Respectfully submitted by Kayla Zechman, Township Secretary

A handwritten signature in black ink, appearing to read "Kayla Zechman", with a long horizontal flourish extending to the right.



Hartley Township Supervisors  
Meeting September 13, 2023

**Call to Order**

**Pledge/ Prayer**

**List of people attending the meeting:** Bradley Wagner (Chairman), Rudy Lyons (Road Master), Earl Blingaman (Supervisor), Martha Witmer (Zoning Officer), Robert Dluge (Solicitor), Kayla Zechman (Secretary), John Hoover, Rodney Kline, Joe Schnure, Paul Klauer.

**Review Of Minutes:** Bradley made a motion to approve the minutes from the August meeting second by Earl. Motion carried.

**Review Of Bills:** Bradley made a motion to approve the bills seconded by Earl. Motion carried.

**Review Of Agenda:** Bradley made a motion to approve the agenda second by Earl. Motion carried.

**Additions to Agenda:** Recycling and Executive Session.

**Public Comment:** No comment.

**Communication:** Noting to report.

**West End Fire Company:** Kayla read the report for the West End Fire Company. The report is as follows: 1 Land Search, 1 Tree Down, 1 MVA, 1 House Fire, 1 Barn Fire, 1 Landing Zone Ops, 1 Bicycle Accident.

**West End Ambulance:** Kayla read the West End Ambulance report the report is as follows: August 2023 21 calls/ 6 scratches= 72% Response  
Dayshift-5, Fire- 1, Cancel-1, MVA-2, Medical-18, 2<sup>nd</sup> Due Area-2, 2<sup>nd</sup> Due Truck-0, Cardiac:1, Tech Rescue: 0. Events: Fair week 5 calls occurred during the fair. Treated 3 people at the fair but not transported.

**Rec. Center Report:** Nothing to report.

**Zoning Report:** We had 4 permits issued for August 2023 for a total of \$ 218.00 for a mobile home, garage, home occupation, in ground pool. Martha reported that Gary H, has 2

projects going on at the same time. The county is checking on both properties. They will hold his permit until further notice.

**Road Mater Report:** 1.) Next year I would like to grind up Paddy Mountain and Glover Road. 2.) Pardee gets ground up starting next week. 3.) We need someone to trim trees for a reasonable price on Shirk and Polly Pine Road. Bradley gave Rudy permission to get estimates for someone to trim the trees for us. Rudy will be getting prices. 4.) Rudy will be looking into who owns the property on Polly Pine Road due to a birch tree that hangs out over the road when there is heavy snow. Kayla will be sending a letter to the owner of the property. 5.) We will be listing some equipment on Municibid a grader, 92' International and a tractor mower.

**Treasurer's Report:** Nothing to report.

**Old Business:** Nothing to report.

**New Business: 1.) Recycling:** We need to power wash, paint and put new signs on the bins at recycling. Charlie and Paul spent 3 hours sorting through recycling since there was garbage, beer bottles etc. There was discussion on putting up cameras at recycling/ moving recycling to the rec. Center. Bradley will be calling the county to see if they will send people up here to watch the recycling.

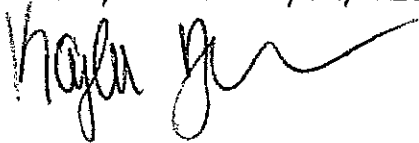
**2.) Girl Softball Field:** There was discussion that some of the people from the softball committee want to take the grass off the field but who will pay for the dirt that will need to be brought in? Kayla will send a letter when we find out who is in charge. They also are supposed to be mowing the field and the Township had to mow it a couple of times this summer because it was so high.

**Executive Session:** Supervisors set prices for equipment that we are selling. Bradley made a motion to adjourn the meeting, Rudy seconded. Motion carried.

Meeting adjourned at 7:51 P.M.

September 13, 2023

Respectfully submitted by Kayla Zechman, Township Secretary

A handwritten signature in black ink, appearing to read 'Kayla Zechman', written over the typed name.

Hartley Township Supervisors  
Meeting October 11, 2023

Call to Order

Pledge/ Prayer

**List of people attending the meeting:** Bradley Wagner (Chairman), Rudy Lyons (Road Master), Earl Bingaman (Supervisor), Martha Witmer (Zoning Officer), Robert Dluge (Solicitor), Kayla Zechman (Secretary), John Hoover, Rodney Kline, Joe Schnure, Paul Klauger, Bob Delsite.

**Review Of Minutes:** Bradley made a motion to approve the minutes from the September meeting second by Rudy. Motion carried.

**Review Of Bills:** There was a question about a bill from All Points Survey. Kayla will be getting more information from Russ Goodling regarding the bill. Bradley made a motion to approve the bills seconded by Rudy. Motion carried. The public asked if they could see a total of all accounts including the savings account for the township. Bradley agreed to have those reports printed for further meetings.

**Review Of Agenda:** Bradley made a motion to approve the agenda second by Rudy. Motion carried.

**Additions to Agenda:** Nothing to add.

**Public Comment:** The new bridge is coming along well on Palman Road. They seem to be moving fast on it.

**Communication:** Noting to report.

**West End Fire Company:** Kayla read the report for the West End Fire Company. The report is as follows: 1 Commercial Fire Alarm, 1 Barn Fire, 1 EMS Assist, 2 Bicyclist Accident, 1 Vehicle Fire, 1 Motorcycle Accident, 1 MVA.

**West End Ambulance:** Kayla read the West End Ambulance report the report is as follows: September 2023 28 calls/ 1 scratches= 96% Response

Dayshift-14, Fire- 1, Cancel-2, MVA-5, Medical-22, 2<sup>nd</sup> Due Area-2, 2<sup>nd</sup> Due Truck-0. Cardiac:0, Tech Rescue: 0.

**Rec. Center Report:** There was a suggestion made to have someone look at the generator at the Rec. Center. Also have an electrician put a receptacle in for the generator on the outside of the building. Rudy will be calling DMS to see if they are willing to do the job.

**Zoning Report:** We had 1 permit issued for September 2023 for a total of \$ 119.00 for Solar Panels. Axtman Engineering mailed a permit plan for West End Bible Fellowship with plans of putting an access drive to cross the existing small stream and it will require pipe culverts. There was discussion that the nearby neighbors are worried about flooding in the future if the pipe culverts are installed. Bradley made a motion to send a letter to DEP with the public concerns of future flooding, Earl second. Motion carried. Kayla will be sending a letter to DEP with the public's concerns.

**Road Mater Report:** The tar and chipping on Pardee Road is done and everything is leveled. The bill will be a little higher since we needed a little more material.

**Treasurer's Report:** Nothing to report.

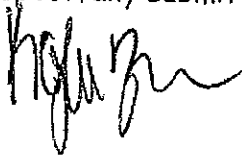
**Old Business:** Bob Delsite was here to discuss taking the grass on the field and having dirt hauled in to replace the grass. Bradley made a motion to have the township haul two loads of dirt to the ball field after the grass is removed second by Rudy. Motion carried. Bradley also made a motion to send a letter to the Little League President to inform them that the lights to the field and all further funding will be put on hold until further notice Earl second. Motion carried.

**New Business:** There will be a budget meeting on October 30<sup>th</sup> at 6:00 at the Municipal building. There will not be a meeting on November 13 to adopt the budget, at the December meeting the budget will be adopted. Both meetings will be advertised in the paper.

Meeting adjourned at 7:51 P.M.

October 11, 2023

Respectfully submitted by Kayla Zechman, Township Secretary



Hartley Township Supervisors  
Meeting November 08, 2023

Call to Order

Pledge/ Prayer

List of people attending the meeting: Bradley Wagner (Chairman), Rudy Lyons (Road Master), Earl Bingaman (Supervisor), Martha Witmer (Zoning Officer), Robert Dluge (Solicitor), Kayla Zechman (Secretary), John Hoover, Rodney Kline, Joe Schnure, Paul Klauger, Bob Delsite, Jeffery Dorman, Stephen Buttorff.

**Review Of Minutes:** Bradley made a motion to approve the minutes second by Earl. Motion carried.

**Review Of Bills:** Bradley made a motion to approve the bills second by Earl. Motion carried.

**Review Of Agenda:** Bradley made a motion to approve the agenda second by Earl. Motion carried.

**Additions to Agenda:** Nothing to add.

**Public Comment:** Nothing to add.

**Communication:** Noting to report.

**West End Fire Company:** Kayla read the report from the fire company report as follows 1 MVA, 1 Barn Fire, 1 Housefire, 1 System Failure, 1 tree Down, 1 Motorcycle Accident.

**West End Ambulance:** Nothing to report.

**Rec. Center Report:** 1.) The rentals are doing well. There was a problem with the front door, but it's fixed. Linda will make a key for the township to have. Kayla will be sending a letter to the Rec. Center secretary in regard to getting a key for the rec. Center.

2.) Someone fell at voting last night they tripped over a railroad tie. There was a comment that person went to urgent care but no one is certain.

**Zoning Report:** There was 3 permits issued for a total of \$115 in fees.

**Road Mater Report:** 1.) We are working on getting the trucks ready for winter. 2.) The dirt and gravel grant paper came and we have until the end of December to get it submitted. If we get the grant, I would like to have someone look at Paddy Mountain Road. 3.) We are going to hold off on selling the trucks for now until we fix them up to get a little more money for them.

**Treasurer's Report:** Last meeting the public requested to see the totals of all the accounts for the township. Kayla made a report with the totals of all the accounts, and it is attached to packet of papers that is given at the meeting.

**Old Business:** The girls ball field was discussed again about whether or not to remove the grass from the infield. Bradley made a motion to have the Little League boys and girls have a meeting on their own terms to see if they can come to agreement if the grass stays on the field or the grass comes off the field Earl second. Motion carried. The township will get two loads of dirt if the decision is made to have the grass taken off. Little League chairman thanked the township supervisors for everything that they do for Little League.

**New Business:** 1.) Martha Witmer will be retiring at the end of this year 2023. The supervisors would like to thank you for your 36 years of service. Bradley made a motion that Resolution # 2023-11 to accept the new agreement with the zoning officials of Central Keystone Council of Government Zoning Enforcement Department to provide Municipal zoning and ordinance administration services for Hartley Township starting January 1, 2024 Earl second. Motion carried. 2.) Bradley made a motion to have \$350,000.00 dollars transferred from the general fund into a cd so it can collect interest for 1 year at 0.5% Earl second. Motion carried. 3.) Bradley made a motion to have the budget in the paper twice before the December meeting Earl second. Motion carried.

Meeting adjourned at 8:15 P.M.

November 8, 2023

Respectfully submitted by Kayla Zechman, Township Secretary

Hartley Township Supervisors  
Meeting December 13, 2023

Call to Order

Pledge/ Prayer

List of people attending the meeting: Bradley Wagner (Chairman), Rudy Lyons (Road Master), Earl Bingaman (Supervisor), Robert Dlupe (Solicitor), Kayla Zechman (Secretary), John Hoover, Rodney Kline, Joe Schnure, Paul Klauger & Linda Buttorff.

Review Of Minutes: Bradley made a motion to approve the minutes second by Earl. Motion carried.

Review Of Bills: Bradley made a motion to approve the bills second by Earl. Motion carried.

Review Of Agenda: Bradley made a motion to approve the agenda second by Earl. Motion carried.

Additions to Agenda: Nothing to add.

Public Comment: We would like to thank Earl for his 6 years of service for Hartley Township. We would also like to thank Martha for her many years of service as zoning officer.

Communication: Noting to report.

West End Fire Company: Kayla read the report from the fire company report as follows:  
1 EMS Lift Assist, 1 House Fire & 1 EMS Cardiac Arrest.

West End Ambulance: Nothing to report.

**Rec. Center Report:** Linda gave the supervisors a key for the Rec. Center front door. The freezer at the rec center broke and all the fish that was in there was lost, Kayla will be reaching out to Sholly Agency to see what our deductible is and if we should file a claim.

**Zoning Report:** Kayla read the zoning report as follows: 1 permit was issued for a garage for a total of \$71.00.

**Road Mater Report:** All plows are hooked up, 2.) We are getting the generator hooked up at the Rec. Center, 3.) We will be taking the tennis net down, 4.) We are going to start working on the bids for next year.

**Treasurer's Report:** Bradley made a motion for Kayla to contact Mifflinburg Bank & Trust to get a credit card in Kayla's name, Earl seconded, Motion carried.

**Old Business:** Bradley made a motion to approve the proposed budget for 2024, Earl seconded, Motion carried.

**New Business:** 1.) Bradley made a motion to pass Resolution #12-2023 to have the county do the taxes for the next two years 2024-2025, Earl seconded, Motion carried. 2.) Bradley made a motion to give the West End Ambulance Co. Their LST donation, Rudy seconded, Motion carried. 3.) Bradley made a motion to donate \$250.00 each to the Boy Scouts, Girl Scouts, K-9 Unit & Hospice, Earl seconded, Motion carried. 4.) Bradley made a motion to pay all bills by the end of year 2023, Earl seconded, Motion carried. 5.) Bradley made a motion to keep all millage rates the same as last year "Township General: 1.27, Fire Protection: 0.30, Street Lighting: .00, total mills: 1.57", Earl seconded, Motion carried. 6.) Bradley made a motion to appoint Doug Parker as our CPA for 2024, Earl seconded, Motion carried. 7.) Kayla read an email from the Yount Law Firm. When the deed was transferred to the Stahls it was listed as Hartley Township not Township Supervisors as previously done. So, to clear the title for title insurance purposes, Bradley made a motion to sign the deed to confirm the title of Township Supervisors, Earl second, Motion carried.

Meeting adjourned at 7:31 P.M.

December 13, 2023

Respectfully submitted by Kayla Zechman, Township Secretary

